

MINUTES OF A WORK SESSION OF THE CLARKSVILLE TOWN COUNCIL
HELD ON FEBRUARY 1, 2022

A work session of the Clarksville Town Council was called to order on February 1, 2021 at 8:25 P.M. in the meeting room of the Clarksville Municipal Center Administration Building by Council President Ryan Ramsey, who chaired the meeting.

Council members present: Ryan Ramsey, Tim Hauber, Aaron Stonecipher, Jennifer Voignier, Karen Henderson, Mike Mustain, and John Gilkey.

Discussion of Use of Standard Operating Procedures for Community Engagement

Planning Director Jacob Arbital came before the Council to present and discuss the Use of Standard Operating Procedures for Community Engagement. Director Arbital stated this could be used to incorporate community input on projects and can be passed on to other consultants working with the Town to create a standard operating procedure for all departments who have community engagement projects. Paul from SWT Design gave a brief presentation on what their Company does and how this process works. A basic description of the program is to develop a process, name your target population/audience, have workshops, engagement surveys, define your goals, obtain feedback, and decide what worked and what did not work. No action taken at this meeting.

Discussion of Creating a Youth Council

Ken Conklin, Communications Director, came before the Council and gave a brief presentation and overview of the Youth Council proposal. Discussion was held regarding what a Youth Council is, why one should be created, the benefits from a Youth Council and how to establish a Youth Council. Further discussion was held regarding where the participants would come from, how they are appointed, and what they would be doing as a Youth Council. Concerns of liability were brought up and Mr. Conklin will be working with Town Attorney Sturgeon to work out the details of the program and bring it back to Council at a later date. No action taken at this meeting.

Discussion of Adopting Rules/Policy of Decorum in Public Meetings

Town Manager Baity advised he would like to table this matter for later discussion as he needs more time to put together the policy. A brief discussion was held, and Manager Baity gave an overview of what the basics of the policy would be, which is setting safety standards as to what is allowed at public meetings and setting standards for actions that interrupt the effectiveness of the Governing Body conducting Town Business. No action taken at this meeting.

Discussion of ClarkFest

Manager Baity came before the Council and advised Staff had expressed some concerns/issues regarding ClarkFest. Manager Baity felt it was in the best interest of Staff for him to bring the concerns to Council. One of the issues is the location of ClarkFest. Staff would like to see it moved to Main Street, in S. Clarksville. Due to the nature of the vendor and band set-ups, it would be more conducive. Also, currently there are 27 street crossing that must be cut off for the Parade, which requires multiple members of staff to work overtime. It has become increasingly difficult to get staff to volunteer to work, even being paid at their overtime rate. Staff also suggested not having ClarkFest this year, re-group and having it on Main Street in 2023, and making it a 2 day event with the band on Friday night for the adults, and the inflatables, face painting and other activities for kids on Saturday. Food vendors could be present one or both days. No action was taken at this time.

Adjournment... There being no further business to come before the Council at this time, the February 1, 2021 work session of the Clarksville Town Council adjourned at 10:00 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Robert P Leuthart, Clerk-Treasurer
Of the Town of Clarksville, IN

Minutes approved by the Clarksville Town Council on the 15th day of February 2021

Ryan Ramsey, President,
Clarksville Town Council