

MINUTES OF A WORK SESSION OF THE CLARKSVILLE TOWN COUNCIL  
HELD ON OCTOBER 5, 2021

A work session of the Clarksville Town Council was called to order on October 5, 2021 at P.M. in the meeting room of the Clarksville Municipal Center Administration Building by Council President Ryan Ramsey, who chaired the meeting.

Council members present: Ryan Ramsey, Tim Hauber, A.D. Stonecipher, Karen Henderson, Mike Mustain, Jennifer Voignier and John Gilkey.

**Introduction to and Discussion on Proposed Eagle Scout Project on Town Campus**

Claire Storz came before the Council to give a presentation for her Proposed Eagle Scout Project on Town property. Claire stated she would be building a Blessing Box and would like to place it at Fire Station 1, on Stansifer Avenue. The boxes are used for collecting non-perishable items for those in need. The consensus of the Council was to proceed with the Eagle Scout Project.

**Presentation and Discussion of Providence Way Drainage/Sidewalk Project**

Seth Winslow, P.E., of Strand Associates, Inc. came before the Council and gave a presentation on the Providence Way Drainage/Sidewalk Project. Discussion was held regarding pedestrian improvements, stormwater improvements, an actuated signal at Kruer-Lilly Avenue intersection, a pedestrian crossing and signal at the location as well as Lewis and Clark intersection. Further discussion was held regarding additional drainage relief in the Gutford Road area, as well as access control of the 600 Building. Mr. Winslow also offered opinion of probable construction cost and proposed final design fee in the amount of \$634,000.00, as presented at the submittal. No action taken at this time.

**Presentation and Discussion of new Intersection of Brown Station Way and Leuthart Drive**

Ryan Hughes of Clark Dietz came before the Council and gave a presentation on the Brown Station Way and Leuthart Drive intersection. Discussion was held regarding the signalized intersection, pedestrian crossings, landscaping and fencing details. The estimated construction cost came in at 1.25 million dollars. No action taken at this time.

**Discussion of Wastewater collection Write-Offs**

Utility Director Brittany Montgomery and WWBO Office Manager Rebecca Burks came before the Council to discuss collection write-offs. Discussion was held regarding the process of how liens are generated, the costs of the liens and the process of getting them certified by the County. Utility Director Montgomery advised her staff went back to 2001 to determine how much money has been left unpaid. Further discussion was held regarding the lack of confirmation received from the County Auditor's Office showing that a lien has been assessed to the tax bill. Utility Director Montgomery advised the only information received by her office is an EXCEL spreadsheet that showing the amount each parcel number has paid, and their office has to try and match that with a lien that has been filed. This is a difficult task due to the County allowing partial payments of liens. Utility Director Montgomery also advised that liens have been taken to the Recorder, have been recorded, then taken to the Auditor for certification, but somehow did not get certified. This is an issue because the lien is showing recorded, the WWBO has record of the lien, but since it was not properly certified by the Auditor, the County Treasurer will not accept payment for the properly recorded lien. Utility Directory Montgomery advised there are several options to recoup some of the money owed to the Town. They can request, again, to obtain a list of the certified liens by the Auditor (thus far they have refused to give this information to the billing office), and if they obtain that, the billing office can then request to certify any liens they show that have yet to be certified. The billing office can also do a tax intercept for anyone who has a lien, meaning instead of a person receiving their State Tax refund, it would first be applied to the sewer lien. Another option is to enter into an agreement with Indiana American Water and have the water shut off for those who have

outstanding liens. Town Attorney Fifer also stated the Town can foreclose on a property that has a lien. No action was taken at this meeting, but consensus of the Council was to check further into getting confirmation from the County Auditor regarding certified liens, possibly setting up a meeting with the County members responsible for these offices, and to look into the tax intercept program.

**Adjournment**... There being no further business to come before the Council at this time, the October 5, 2021 work session of the Clarksville Town Council adjourned at 9:33 P.M.

**Minutes prepared by the Clerk-Treasurer of**

The Town of Clarksville, Indiana \_\_\_\_\_  
Robert P Leuthart, Clerk-Treasurer

Minutes approved by the Clarksville Town Council on the 19th day of October

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Ryan Ramsey, President  
Clarksville Town Council