

## A MINUTES OF A WORK SESSION OF THE CLARKSVILLE TOWN COUNCIL HELD ON AUGUST 6, 2019

A work session of the Clarksville Town Council was called to order on August 6, 2019 at 8:10 P.M. in the Council Chambers of the Clarksville Municipal Center Administration Building by Council President Paul Fetter who chaired the meeting.

Council members present: Paul Fetter, Tim Hauber, John Gilkey, David Worrall, and Aaron Stonecipher. Absent: Jennifer Voignier and Jaime Hunt.

### **Discussion of Lewis & Clark Handshake Event:**

Manager Baity reported that he has not had any communication from the individuals he contacted. Manager Baity reported the main issue in going forward is funding. A request for \$1500.00 has been made. Council will vote on this issue at the next meeting.

### **Hearing of Wastewater Billing Appeals:**

Utility Director Montgomery submitted an overview for each of the 3 properties being reviewed in the appeal.

-1124 S. Sherwood: The initial request for an adjustment was denied because there was no proof of repair as required by Town Policy. Discussion was held and it was the consensus of the Council to approve the appeal due to owner making the repairs himself. Utility Director Montgomery is to submit to Council an adjusted amount for approval at the next Council Meeting.

-102.5 W. Maple Court: The initial request for adjustment was denied due to leak not being repaired in a timely manner. Discussion was held and it was the consensus of the Council to approve the appeal due to owner stating the tenant was paying the bill and he didn't know the bill was high, therefore didn't know there was a leak. Utility Director Montgomery is to submit to Council an adjusted amount for approval at the next Council Meeting.

-1420 Beckett: The initial request was denied due to an adjustment already being made on this account. Discussion was held and due to previous adjustments at this address in the last 12 months, the appeal was denied.

### **Discussion of Bad Utility Debt Write-Off**

Utility Director Brittany Montgomery and Finance Director Rebecca Burks came before the Council to request permission to write off adjustments in the amount of \$1903.54 and bad debt in the amount of \$5736.84. Discussion was held. The consensus of the Council was to approve the write offs of the requested amounts at the next Council Meeting.

### **Presentation and Discussion of Rental Property Inspection Program**

Building Commissioner Rick Barr came before the Council to present the Residential Rental Inspection Program. Commissioner Barr stated the primary objective of the Program is to improve the safety and quality of life of the rental community. Commissioner Barr gave a brief overview of the Program including possible date of establishment in early 2020, requirements of the program, the fees associated with the Program, and the exemptions. Commissioner Barr also presented staffing and administrative operational requirements, as well as the revenues expected from the Program. Commissioner Barr further explained the Inspection Process and Procedures as well as common deficiencies and violations. Commissioner Barr requested permission to take the next step in the process of implementing the Program. The general consensus of the Council was to proceed with the next step and bring back to Council for further updates on the progress.

### **Presentation of Property Improvement Program**

Assistant to the Redevelopment Director, Nic Langford came before the Council to present the Property Improvement Program. The Program would consist of a 3-member Board consisting of the Redevelopment Director, Building Commissioner and Planning Director. The Program is to assist homeowners in improving their property/home by giving them matching funds for an approved project determined via the application process. Applications will be approved by merit of application and ability to match funds. No decision was made at this time.

**Adjournment**... There being no further business to come before the Council at this time, on a motion made by Council Member Worrall, seconded by Council Member Gilkey, and carried by

6-0 vote, the August 6, 2019 work session of the Clarksville Town Council adjourned at 10:00 p.m.

**Minutes prepared by the Clerk-Treasurer of**  
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council  
on the 20th day of August, 2019

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Robert P Leuthart, Clerk-Treasurer  
Of the Town of Clarksville, IN

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Paul Fetter, President,  
Clarksville Town Council