

## MINUTES OF A WORK SESSION OF THE CLARKSVILLE TOWN COUNCIL HELD ON SEPTEMBER 16, 2013

A work session of the Clarksville Town Council was called to order on September 16, 2013, at 7:40 P.M. in the executive conference room of the Clarksville Municipal Center Administration Building by Council President Bob Polston who chaired the meeting.

Council members present: Bob Polston, Paul Kraft, Donald Tetley, Bob Popp, Paul Fetter, Tim Hauber and John Gilkey. Council Members Absent: None. Also present at the meeting: Town Attorney Chris Sturgeon, Parks Superintendent Brian Kaluzny, Fire Chief Tom Upton, WWTP Superintendent Mike Otto, Director of Stormwater Tom Clevidence, Building Commissioner Ilpo Majuri, Project Coordinator Brittany Montgomery, Administrative Assistant Patricia Fraser, Street Commissioner Brad Cummings, Planning Consultant Sharon Wilson, Redevelopment Director Nick Lawrence, Police Chief Mark Palmer, and Deputy Clerk Treasurer Sherry Lockard.

**Approval of FCSI proposal for cleaning of gas tank at Town Hall...** Street Commissioner Brad Cummings presented to council an issue with the fuel injectors malfunctioning in Town vehicles. Commissioner Cummings presented two samples of fuel, one from the Street Dept gas tank and one from the Town Hall gas tank. The fuel from the Town Hall gas tank was noticeably darker and dirtier than the fuel from the Street Dept tank. Commissioner Cummings advised he had his tanks cleaned and obtained a yearly maintenance service thereafter, thus eliminating the fuel injector issues. Commissioner Cummings presented a proposal from FCSI (Fluid Control Systems Inc.), for an estimated cost of \$7483.00, which is the same company he used to have the Street Dept tanks cleaned and filtered. After discussion was held, Council Member Kraft made a motion to accept the proposal from FCSI to have them clean and filter gas tank at Town Hall. Council Member Gilkey seconded the motion and was carried by unanimous vote. The Clerk Treasurer's Office advised funding could come from the CEDIT fund.

**Approval of purchase of new Ford F-250, for Street Department...** Street Commission Brad Cummings requested approval for the purchase of a new ¾ ton Chevy Silverado, gas engine truck for the Street Department. Five (5) quotes were obtained, with Coyle coming in at low bid of \$27,426.60 (see attached Bid Sheet). After discussion, Council Member Fetter made a motion to approve the purchase of truck from Coyle Chevrolet in the sum of \$24,426.60. Council Member Hauber seconded the motion and was carried by unanimous vote.

**Approval of North Plant Yard Waste Removal and Ashland Park Tree Trimming and Yard Waste removal...** Street Commissioner Brad Cummings presented a proposal with quotes for North Plant and Ashland Park yard waste removal and tree trimming. Three (3) quotes were received. (1) Dan Cristiani – North Plant, \$18,800.00 and Ashland Park \$17,120.00 (2) Bob Ray Company – North Plant, quote not received as of meeting, Ashland Park \$24,166.00 (3) Climb –Ax – North Plant, quote not received as of meeting, Ashland Park \$53,700.00. After discussion, Council Member Fetter made a motion to do the debris clean up/and tree trimming work, using the lowest estimate. Council Member Hauber seconded the motion and was carried by unanimous vote. After the vote, Council Member Popp reminded all that we have a lease with Ashland so make sure no trees are taken down, as this is not the Town's property.

-Administrative Assistant Patricia Fraser presented a proposal from Duke Energy regarding outdoor lighting at Gutford Woods. After discussion was held, it was decided more information was needed before approval. Ms. Fraser will bring additional information requested to the next town council meeting.

-WWTP Superintendent Mike Otto made a request to purchase a dump truck to haul the recyclable materials from the plant construction project to the recycling site. Mr. Otto advised once plant construction was complete, the dump truck could be given to the Street Department as the WWTP would no longer need it. After discussion, it was suggested to Mr. Otto to look into other means of recycling excess plant materials.

**Approval of purchase of new copier/printer/scanner for Planning and Development...** Planning Director Sharon Wilson presented a proposal for purchase of a new

copier/printer/scanner. Three (3) quotes were obtained with low quote from Ricoh at \$5972.70. After discussion, Council Member Kraft made a motion to approve purchase from Ricoh at \$5972.70. Council Member Popp seconded the motion and was carried by unanimous vote.

-Project Coordinator Brittany Montgomery advised the Town received a letter from the Boston Development Group regarding the charges for set up and installation monitoring meter on S. Clark Blvd. Discussion was held, but no action taken at this time.

-Mr. Jim Kenney was present at the work session to answer any questions regarding the process of hiring a town manager. Mr. Kenney advised at this point the committee is working on a professional salary assessment and job description. Discussion was held regarding residency requirement and possibly combining position of town manager and grant writer. Mr. Kenney advised the next meeting is this upcoming Saturday at 8:00 a.m.

#### Council Comments

-Council Member Popp noted that the Homeowners Association President of Deer Creek has some concerns similar to Deer Run issues.

-Council President Polston advised U.S. Senator Joe Donnelly is opening an office in the Macauley Nichols building.

**Adjournment**... There being no further business to come before the Council at this time, the meeting was adjourned at 8:55 p.m.

Minutes prepared by the Clerk-Treasurer of  
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council  
on the 7<sup>th</sup> day of October 2013

---

Robert P. Leuthart, Clerk-Treasurer  
Town of Clarksville, IN

---

Bob Polston, President,  
Clarksville Town Council