

**MINUTES OF A REGULAR MEETING OF
THE CLARKSVILLE TOWN COUNCIL HELD ON
MARCH 04, 2013**

A regular meeting of the Clarksville Town Council was called to order on March 04, 2013, at 7:00 P.M. in the Council Chambers of the Clarksville Municipal Center Administration Building by Council President Bob Polston who chaired the meeting.

Council members present: Bob Polston, Paul Kraft, Donald Tetley, Bob Popp, Paul Fetter, Tim Hauber, and John Gilkey. Also present at the meeting: Asst. Fire Chief James Hendrick for Fire Chief Tom Upton, Chief of Police Mark Palmer, Director of Stormwater and Engineering Tom Clevidence, Matt Weber for Street Commissioner Brad Cummings, Wastewater Superintendent Mike Otto, Town Attorney Chris Sturgeon, Town Attorney Rebecca Lockard, Parks Superintendent Brian Kaluzny, Administrative Assistant Patricia Fraser, Redevelopment Director Nick Lawrence, Planning Consultant Sharon Wilson, Building Commissioner Ipo Majuri, and Deputy Clerk-Treasurer Sherry Lockard.

Public Comments... Jeff Arndt of 122 Altra Drive, Clarksville, IN. Mr. Arndt advised he would like to praise the Street Department and the Police Department for doing an excellent job. Mr. Arndt advised Planning and Development Department is understaffed when the building commissioner is out of the office and he would like to see them have more help. Mr. Arndt stated that he would like to see the Council show up and support the Police Department at all of the public events they provide to the Town residents. Mr. Arndt advised there is an issue with people parking on the wrong side of the street on Altra Drive and asked if this could be looked into.

Approval of Minutes... A motion was made by Council Member Kraft to approve the minutes of a regular meeting of the council held on February 19, 2013 and a work session held on February 19, 2013. The motion was seconded by Council Member Hauber and carried by unanimous vote.

Approval of ON-CALL policy regarding Stormwater, WWTP and Street Dept... On call employees are issued a cell phone when on call and that employee is to respond to any emergencies or on call situation. The employees are on call after business hours and on weekends. Department Heads for these three (3) departments would like to amend the policy on how on-call pay is paid. The request is to pay \$25.00/day for week days and \$50.00/day for weekends. Council Member Paul Fetter made a motion to approve amendment to the ordinance regarding on-call pay (section 4.04 in handbook). Council Member John Gilkey seconded the motion and was carried by unanimous vote.

Approval of Contract with Information Systems for Integrating Development... Town Attorney Rebecca Lockard presented a contract for Planning and Development with Information Systems for Integrating Development regarding Qualifications for work done on an hourly basis. After discussion, Council Member Paul Kraft made a motion to approve the contract. Council Member Paul Fetter seconded the motion and was carried by unanimous vote.

Approval of Contract with The Estopinal Group for Architectural Services... Town Attorney Rebecca Lockard presented a contract for Planning and Development with The Estopinal Group regarding Qualifications for work done on an hourly basis. After discussion, Council Member Paul Kraft made a motion to approve the contract. Council Member Paul Fetter seconded the motion and was carried by unanimous vote.

Approval of Contract with Kovert Hawkins... Town Attorney Rebecca Lockard presented a contract for Planning and Development with Kovert Hawkins regarding Qualifications for work done on an hourly basis. After discussion, Council Member Paul Kraft made a motion to approve the contract. Council Member Paul Fetter seconded the motion and was carried by unanimous vote.

Approval of Contract with R.W. Moore Consulting Engineers... Town Attorney Rebecca Lockard presented a contract for Planning and Development with R.W. Moore Consulting Engineers regarding Qualifications for work done on an hourly basis. After

discussion, Council Member Paul Kraft made a motion to approve the contract. Council Member Paul Fetter seconded the motion and was carried by unanimous vote.

Approval of Contract with Hart's Surveying and Engineering... Town Attorney Rebecca Lockard presented a contract for Planning and Development with Hart's Surveying and Engineering regarding Qualifications for work done on an hourly basis. After discussion, Council Member Paul Kraft made a motion to approve the contract. Council Member Paul Fetter seconded the motion and was carried by unanimous vote.

Approval of Contract with Renaissance Design Build... Town Attorney Rebecca Lockard presented a contract for Planning and Development with Renaissance Design Build regarding Qualifications for work done on an hourly basis. After discussion, Council Member Paul Kraft made a motion to approve the contract. Council Member Paul Fetter seconded the motion and was carried by unanimous vote.

Approval of Contract with Raymond's Lawn Care, LLC ... Town Attorney Chris Sturgeon presented bids submitted for grass cutting services. Mr. Sturgeon advised bids were opened on February 22, 2013 at 10:00 a.m., open to the public and duly advertised. Three bids were presented. (1) GTK came in at \$88,831.00 (2) Croc Cutter came in at \$86,237.50 and Raymond's Lawn care came in at low bid with \$56,200.00. Council Member Paul Fetter made a motion to award the contract to Raymond's Lawn Care. Council Member Paul Kraft seconded the motion and was carried by unanimous vote.

Approval for Request for Street Department to warranty two engines... Matt Weber, appearing for Brad Cummings, made a request for approval for a warranty for two engines purchased by Street Department, in the sum of \$10,315.00. Council Member Paul Fetter made a motion to approve request for two warranties. Council Member Tim Hauber seconded the motion and was carried by unanimous vote.

Approval for Request to hire for cleaning position for Police, Fire and Town Hall buildings... Building Commissioner Ipo Majuri requested to hire an additional full – time cleaning position for Police, Fire and Town Hall buildings, located on Town Hall Campus. Mr. Majuri advised he has spoken with Clerk Treasurer's Office and that there is funding in the CEDIT fund for this position. Council Member Fetter asked if this person could also do light maintenance. Council Member Gilkey questioned whether or not this was going to be a full or part time position. After discussion, Council Member Paul Kraft made a motion to approve request for new hire position. Council Member Don Tetley seconded the motion and was carried by unanimous vote.

Department Reports

-WWTP Superintendent Mike Otto advised that American Water is zeroing out their books for year end for 2012, and after all issues are resolved, the Town's Wastewater Treatment Plant Department will receive a check in the sum of \$183,840.54.

Council Comments

-Council Member John Gilkey updated all on the matter of should Clarksville be a City or a Town. Mr. Gilkey advised legal teams from the Town of Fishers gave a presentation and provided handouts with information on the hybrid of options available. Council Member Gilkey advised the next meeting will be March 11, 2013 at 6:00 p.m. in the Council Chambers and encouraged all to attend.

-Council Member Paul Fetter also encouraged everyone to attend the public discussion meetings regarding becoming a City or Town.

-Council Member Tim Hauber advised Thunder Over Louisville is approaching. Council Member Hauber advised that the Derby City Festival group is claiming property next to Marine Builders and asked if Sharon Wilson would investigate this matter to see who actually owns that piece of property. Ms. Wilson advised she would look into the matter.

-Council Member Bob Popp congratulated the Clarksville Generals and Jeffersonville High School on their recent wins.

-Council Member Don Tetley advised the Fire Department lowered their ISO rating, which in turn helped all receive lower insurance rates.

-Council President Bob Polston complimented all Departments of the Town for doing a great job and congratulated the Clarksville Generals regarding their latest victory.

Approval of Claims... Accounts payable registers presented for approval consisted of Town current claims in the amount of \$108,525.07, Town pre-approved claims issued in the amount of \$308,340.80, and Town, Wastewater/Stormwater utility gross payroll ending 2/17/2013 in the amount of \$330,988.21, Wastewater/Stormwater utility pre-approved claims issued in the amount of \$69,554.68, Wastewater/Stormwater utility current claims in the amount of \$93,743.35. A motion was made by Council Member Kraft to approve the accounts payable registers presented. The motion was seconded by Council Member Gilkey and was carried by unanimous vote, 7-0.

Adjournment... There being no further business to come before the Council at this time, Council Member Kraft made a motion to adjourn, Council Member Tetley seconded the motion and was carried by unanimous vote. The meeting was adjourned at 7:26 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
on the 18TH day of March 2013

Robert P. Leuthart, Clerk-Treasurer
Town of Clarksville, IN

Bob Polston, President,
Clarksville Town Council