

MINUTES OF A REGULAR MEETING OF  
THE CLARKSVILLE TOWN COUNCIL HELD ON JANUARY 07,  
2013

A regular meeting of the Clarksville Town Council was called to order on January 07, 2013, at 7:00 P.M. in the council chambers of the Clarksville Municipal Center Administration Building by Council President Bob Polston who chaired the meeting.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Bob Popp, Paul Fetter, Tim Hauber, and Bob Polston. Also present at the meeting: Fire Chief Tom Upton, Police Chief Mark Palmer, Street Commissioner Brad Cummings, Director of Engineering and Stormwater Tom Clevidence, Mike Otto wastewater facility plant manager, Town Attorney Rebecca Lockard, Town Attorney Chris Sturgeon, Planning Director Sharon Wilson, Parks Superintendent Brian Kaluzny, Building Inspector Ipo Majuri, Administrative Assistant Patricia Fraser, Clerk-Treasurer Robert Leuthart, Chief Deputy Clerk-Treasurer Sherry Lockard.

**Historical Preservation Commission Appointment Correction...** There was an error made in the appointment to the Historical Preservation Commission at the January 02, 2013 reorganization meeting. April Hauber should have been appointed in lieu of Jane Sarles. Council Member Bob Popp made a motion to correct the appointment and appoint April Hauber. Council Member Paul Kraft seconded the motion and was carried by unanimous vote, 7-0.

**Approval of Addendum for Stantec Contract...** Rob Huckaby of Stantec presented to Council a contract for authorization for additional services regarding Stormwater Support Services. Mr. Huckaby outlined the terms of the contract. Tom Clevidence advised this is basically a continuation to the existing contract and recommends the acceptance of it at a cost of \$11,300.00. Council Member Tim Hauber made a motion to approve the addendum to the Stantec Contract. Council Member Paul Fetter seconded the motion and was carried by unanimous vote, 7-0.

**Approval of Fuel Service Contract with Jacobi Oil...** The request for bids for fuel service were due at noon on 12/21/2012, and was duly advertised. Jacobi Oil Service was the only company to submit a bid. Their bid came in at their cost plus .08 cents/gallon for diesel and gasoline, which is no change from previous year. Council Member Paul Kraft made a motion to accept the bid of Jacobi Oil Service. Council Member Don Tetley seconded the motion and was carried by unanimous vote, 7-0.

**Renewal of Town Attorney Contracts for Rebecca Lockard and Chris Sturgeon...** Rebecca Lockard and Chris Sturgeon advise there is no change in their contract for 2013 from the previous year and they certify that they do not do business with any of the companies listed in regards to Iran. Council Member Paul Fetter made a motion to approve contracts for both attorneys. Council Member John Gilkey seconded the motion and was carried by unanimous vote, 7-0.

**Approval of Quotes/Bids received for update for work stations and servers in the Planning and Development Department regarding GIS, platting, and mapping...** Three quotes were received for IT update for P&D department. Infinite Solutions: \$28,654.07, CyberTek: 18,236.01, and JCM Technology: 25,201.85. Planning Director Sharon Wilson recommended Infinite Solutions even though they were not the low bidder/quote, but they did provide a bid according to the requested specs, whereas the other two companies did not. Ms. Wilson advised there was money available in the budget of the Planning and Development Dept for this update. Council Member Bob Popp made a motion to accept the quote of Infinite Solutions. Council Member Paul Kraft seconded the motion and was carried by unanimous vote.

**Approval of 2012-R-013, temporary loan resolution for VMR fund...** Town Attorney Chris Sturgeon presented resolution 2012-R-013 to the council to transfer funds from rainy day to VMR. Council Member Paul Fetter made a motion to approve 2012-R-013. Council Member Tim Hauber seconded the motion and was carried by unanimous vote, 7-0.

**Approval of Ordinance 2012-G-01, a non reverting fund for federal monies confiscated by the Clarksville Police Dept...** Town Attorney Chris Sturgeon presented ordinance 2012-G-01 to the council for a non-reverting fund for the Clarksville Police Dept. for

federal monies confiscated. For the first reading, Council Member Tim Hauber made a motion to approve ordinance 2012-G-01. Council Member John Gilkey seconded the motion and was carried by unanimous vote, 7-0. For the second reading, Council Member Tim Hauber made a motion to approve ordinance 2012-G-01. Council Member John Gilkey seconded the motion and was carried by unanimous vote, 7-0.

#### **Clerk Treasurer and Departmental Reports**

**Approval of 2 pay request from the Wastewater Treatment Plant regarding the Effluent Line and emergency repair of Lincoln/Clark Blvd...** Wastewater Treatment Plant Manager Mike Otto made a pay request for MAC Construction for the Effluent Line in the sum of \$51,255.00, to be paid from the BAN. Council Member John Gilkey made a motion to approve the pay request. Council Member Bob Popp seconded the motion and was carried by unanimous vote, 7-0. The second pay request was for TSI in the sum of \$25,394.36, for the emergency repair of Lincoln/Clark Blvd. Council Member John Gilkey made a motion to approve the pay request. Council Member Paul Kraft seconded the motion and was carried by unanimous vote, 7-0.

**Approval of pay rate for Street Dept. temporary employees paid through Crown Services...** Street Commissioner Brad Cummings requested the pay rate for temporary employees paid through Crown Services be \$8.50/hour, subject to Crown Service Fees. Council Member Paul Fetter made a motion to approve request. Council Member Don Tetley seconded the motion and was carried by unanimous vote, 7-0.

-Monthly Report submitted by the Police Department.

#### **Council Comments**

-Council Member John Gilkey, Council Member Tim Hauber, and Council Member Bob Popp commended the Police Department for the raid on Theater X and all of their hard work.

-Council President Bob Polston introduced the Town's new Redevelopment Director Nicholas Lawrence and welcomed him to the Town.

**Approval of Claims...** Accounts payable registers presented for approval consisted of Town current claims in the amount of \$442,794.44, Town pre-approved claims issued 12/18/2012 through 1/07/2013 in the amount of \$143,226.56, Town and Wastewater/Stormwater utility gross payroll issued 12/28/2012 in the amount of \$318,913.08, Wastewater/Stormwater utility pre-approved claims issued 12/18/2012 through 1/02/2013 in the amount of \$244,985.69, Wastewater and Wastewater/Stormwater utility current claims in the amount of \$165,722.08. A motion was made by Council Member Paul Kraft to approve the accounts payable registers presented. The motion was seconded by Council Member Tim Hauber and carried by unanimous vote.

**Adjournment...** There being no further business to come before the Council at this time, Council Member Paul Kraft made a motion to adjourn. Council Member John Gilkey seconded the motion and was carried by unanimous vote, 7-0. The meeting was adjourned at 7:24 P.M.

Minutes prepared by the Clerk-Treasurer of  
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council  
on the 22nd day of January 2013.

---

Robert P Leuthart, Clerk-Treasurer  
of the Town of Clarksville, IN

---

Bob Polston, President,  
Clarksville Town Council