

MINUTES OF A WORK SESSION OF THE CLARKSVILLE  
TOWN COUNCIL HELD ON NOVEMBER 7, 2017

A work session of the Clarksville Town Council was called to order on November 7, 2017 at 8:30 P.M. in the executive conference room of the Clarksville Municipal Center Administration Building by Council President Paul.

**Council members present:** Paul Fetter, Tim Hauber, John Gilkey, David Worrall, Aaron Stonecipher, and Jennifer Voignier. Absent David Fisher.

**Presentation of Semi-Annual Wastewater and Stormwater Financial Management Report...** Christina DeWitt from Umbaugh came before the Council and presented the semi-annual financial management report, for informational purposes. Discussion included rates, disbursements, bonds and account balances.

**Presentation of Proposal for a Rate Analysis by Umbaugh...** Christina DeWitt from Umbaugh came before the council to present a proposal for a Rate Analysis for Wastewater. Discussion included summer sprinkling credit, capacity/tap and inspection fees, as well as developing a 10 year capital plan. The rate study alone will be an \$8,000.00 to \$10,000.00 expenditure. A full analysis will be \$20,000.00. Staff was advised to bring to the next council meeting.

**Discussion of Billing Adjustment Policy for Wastewater Billing Office Staff...** Discussion was held regarding adjustment forms for water leaks, adjustment credits, and storm water impervious areas. Staff was advised to bring to next council meeting.

**Discussion of Updates to the Wastewater Storm Water Ordinance for Staff...** Discussion was held regarding updating the WW/SW ordinance including tap fees becoming capacity fees, separating the General Ordinance and Construction Standards into two (2) separate documents, changing single family equivalent to follow IDEM standards, following other IDEM standards, increasing Out of Town capacity fees, re-inspection fees, and converting all residential billing to Owner-Only billing. Staff was advised to bring back to the next council meeting.

**Adjournment...** There being no further business to come before the Council at this time, Council Member Hauber made a motion to adjourn, Council Member Gilkey seconded the motion and was carried by 6-0 vote. The meeting was adjourned at 10:12 P.M.

Minutes prepared by the Clerk-Treasurer of  
The Town of Clarksville, Indiana

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Robert P Leuthart, Clerk-Treasurer

Minutes approved by the Clarksville Town Council  
on the 21st day of November 2017

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Paul Fetter, President  
Clarksville Town Council