

MINUTES OF A WORK SESSION OF
THE CLARKSVILLE TOWN COUNCIL HELD ON
FEBRUARY 3, 2014

A work session of the Clarksville Town Council was called to order on February 3, 2014, at 7:34 P.M. in the executive conference room of the Clarksville Municipal Center Administration Building by Council President Bob Polston who chaired the meeting.

Council members present: Bop Polston, Paul Kraft, Bob Popp, Paul Fetter, Tim Hauber, Don Tetley and John Gilkey. Also present at the meeting: Clerk Treasurer Robert Leuthart, Town Attorney Rebecca Lockard, Parks Superintendent Brian Kaluzny, Chief of Police Mark Palmer, Building Commissioner Ilpo Majuri, Planning Consultant Sharon Wilson, GIS Coordinator Phyllis Pooler, Street Commissioner Brad Cummings, Redevelopment Director Nick Lawrence, Project Coordinator Brittany Montgomery, Administrative Assistant Patricia Fraser, Government Resource Coordinator Scott Johnson, and Deputy Clerk-Treasurer Sherry Lockard.

Request for funds by Nevil Blakemoor for the Centennial Festival of Riverboats...

Discussion was held regarding donating funds to the Centennial Festival of Riverboats. Nevil Blakemoor presented information regarding the festival (see printout). After discussion was held, Council Member Gilkey made a motion to approve a donation to the Festival in the sum of \$25,000.00, with \$12,500.00 coming back to the steering committee that will be formed as part of this event. Council Member Fetter seconded the motion and was carried by unanimous vote. The donation shall be paid from CEDIT and the Clerk Treasurer's Office will require an invoice.

Request for Funds by Julia Schweitzer of the Arts Council regarding the Fiber Festival...

Ms. Schweitzer made a request to the council for funds for upcoming events that will be in our area. Ms. Schweitzer advised there will be 4 events, and is requesting \$5,000.00 per event. Discussion was held and it was decided that the Town could support one event. Council Member Popp made a motion to support the event Fiber Fest on Potters Lane on April 26-27, 2014 at the Clark County Shrine Club, in the amount of \$5,000.00. Council Member Fetter seconded the motion and was carried by a 6-0-1 vote, with Council Member Gilkey abstaining due to possible conflict of interest with his position at the Tourism Bureau. The donation shall be paid from CEDIT and the Clerk Treasurer's Office will require an invoice.

Request for Consideration of contract with Stantec regarding WW System Mapping and Infrastructure Inventory...

Project Coordinator Brittany Montgomery, along with representatives from Stantec, presented a proposal to do the WW System Mapping and Infrastructure Inventory. Tasks 1-5 (listed on proposal) would cost \$219,549.00, of which \$150,000.00 of that is budgeted within the Bond, and \$100,000.00 has become available due to savings on portions of the plant project. Discussion was held. Council Member Fetter thinks this should be sent out to bid. Council Member Hauber thinks work is redundant. Council Member Gilkey advised the information we currently have is moderately accurate and it does not tell the size of the line, the direction of flow, or the condition of the manhole and pipe. Ms. Montgomery reiterated that we do have this money available to us in the bond and that this information would be useful for all departments and any future new developments. Council Member Hauber advised he would be okay with proceeding with this if we stayed within the projected budget. Council Member Gilkey advised we have the money now and the need for this project has been established. Council President Polston advised we needed a benchmark to show progress and make sure the information is correct. Project Coordinator Montgomery advised that she will meet with Stantec regularly and that we can also withhold the final payment of fees until the project is complete and all work is satisfactory. Council Member Fetter reiterated that he still thinks this should go out to bid and Project Coordinator Montgomery advised we don't usually bid out Professional Services. Council Member Popp made a motion to move to approve proposal along with stipulations up to \$206,000.00 and for Stantec and/or Ms. Montgomery to bring to the next meeting in the form of a contract. Council Member Kraft seconded the motion and was carried by unanimous vote.

Presentation of Landscape Contract with no approval of a company... Street Commissioner Brad Cummings presented quotes for the Landscape Contract. These are the quotes/bids received. (1) James Disponett came in at \$50,879.00 (but did not meet all requirements) (2) Raymonds came in at \$64,300.00 (3) Joshua's Tree Service came in at \$57,692.00. Discussion was held regarding a few things that may have been left out of the request for quotes. President Polston asked if we had time to do some research and possibly correct omissions from RFQ. Commissioner Cummings advised we had time. Town Attorney Rebecca Lockard to research matter of omissions on RFQ. Council Member Fetter made a motion to approve the low bid presented this evening that met all requirements, that being Joshua's Tree Service. Council Member Gilkey seconded the motion and the motion failed 2-5, with Fetter and Gilkey voting YEA and Hauber, Polston, Tetley, Popp and Kraft voting NAY.

Adjournment... There being no further business to come before the Council at this time, Council Member Kraft made a motion to adjourn, Council Member Gilkey seconded the motion and was carried by unanimous vote. The meeting was adjourned at 8:58 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
on the 3rd of March 2014

Robert P. Leuthart, Clerk-Treasurer
Town of Clarksville, IN

Bob Polston, President,
Clarksville Town Council