

MINUTES OF A REGULAR MEETING OF  
THE CLARKSVILLE TOWN COUNCIL HELD ON DECEMBER 03, 2012

A regular meeting of the Clarksville Town Council was called to order on December 03, 2012, at 7:00 P.M. in the council chambers of the Clarksville Municipal Center Administration Building by Council President John Gilkey who chaired the meeting.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Bob Popp, Paul Fetter, Tim Hauber and Bob Polston. Also present at the meeting: Fire Chief Tom Upton, Police Chief Mark Palmer, Street Commissioner Brad Cummings, Director of Engineering and Stormwater Tom Clevidence, Mike Otto representing the Town's wastewater facility plant, Financial Advisor Roberta McLemore, Town Attorney Rebecca Lockard, Town Attorney Chris Sturgeon, Planning Director Sharon Wilson, Redevelopment Director Rick Dickman, Parks Superintendent Brian Kaluzny, Building Inspector Ilpo Majuri, Patricia Fraser Administrative Assistant, Clerk-Treasurer Robert Leuthart, and Deputy Clerk-Treasurer Sherry Lockard.

**Approval of Minutes...** A motion was made by Council Member Tim Hauber to approve the minutes of 11/19/2012 regular meeting, minutes of 11/19/2012 work session, and minutes of 11/19/2012 executive session. The motion was seconded by Council Member Paul Kraft, and was carried by unanimous vote, 7-0.

**Consideration of Redistricting Ordinance...** This matter was tabled until the next regularly scheduled council meeting or a special meeting, if necessary, due to computational issues.

**Approval of proposal for IT transition of Wastewater Treatment Plant...** Administrative Assistant Patricia Fraser advised that software needed to be purchased for the transition of the Wastewater Treatment Plant due to the fact that American Water owns the current software being used. Mike Otto of the Wastewater Treatment Plant advised all of their records were on this software and is necessary. The estimated total cost was projected at approximately \$13,000.00. Council Member Don Tetley made a motion to approve purchase of software. Council Member Paul Fetter suggested a cap of \$14,000.00 on the purchase. Motion was amended to include the \$14,000.00 cap, was seconded by Council Member Bob Popp and was carried by unanimous vote, 7-0.

**Approval of 2012-R-011, a joint resolution authorizing the purchase of certain services and establishing policies pertaining thereto, regarding the GIS System...** Town Attorney presented Resolution 2012-R-11 to council for approval regarding the Town's share of the GIS system used County wide, in the sum of \$39,000.00. Council Member Paul Kraft made a motion to approve resolution. Council Member Bob Popp seconded the motion, and was carried by unanimous vote, 7-0.

**Approval of Amended Ordinance 2012-BUD-016, transfer in General Fund, Council Department...** Town Attorney Chris Sturgeon presented Amended Ordinance 2012-BUD-16, a transfer ordinance amending the amount of transfer previously approved. Amount of transfer was amended from \$60,000.00 to \$40,270.00. This requires two readings. First reading, Council Member Bob Polston made a motion to approve amended Ordinance 2012-BUD-16. Council Member Paul Fetter seconded the motion and was carried by unanimous vote, 7-0. Second reading, Council Member Bob Polston made a motion to approve amended Ordinance 2012-BUD-16. Council Member Paul Fetter seconded the motion and was carried by unanimous vote, 7-0.

**Approval of Ordinance 2012-BUD-021, a transfer in General Fund, Planning and Development Department...** Town Attorney Chris Sturgeon presented ordinance 2012-BUD-021, a transfer ordinance in the Planning and Development Dept. for a total sum of \$2000.00. This requires two readings. First reading, Council Member Paul Kraft made a motion to approve ordinance 2012-BUD-021. Council Member Paul Fetter seconded the motion and was carried by unanimous vote, 7-0. Second reading, Council Member Paul Kraft made a motion to approve ordinance 2012-BUD-021. Council Member Paul Fetter seconded the motion and was carried by unanimous vote, 7-0.

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**Approval of Ordinance 2012-BUD-022, a transfer in General Fund, Street Department...** Town Attorney Chris Sturgeon presented ordinance 2012-BUD-022, a transfer ordinance in the Street Dept. for a total sum of \$4000.00. This requires two readings. First reading, Council Member Tim

Hauber made a motion to approve ordinance 2012-BUD-022. Council Member Bob Popp seconded the motion and was carried by unanimous vote, 7-0. Second reading, Council Member Tim Hauber made a motion to approve ordinance 2012-BUD-022. Council Member Bob Popp seconded the motion and was carried by unanimous vote, 7-0.

**Approval of Ordinance 2012-G-18, ordinance amending 2002-G-01, regarding vehicle towing fees...** Town Attorney Chris Sturgeon presented ordinance 2012-G-018 to council regarding vehicle towing fees, increasing fee from \$35.00 to \$45.00. This ordinance requires two readings. First reading, Council Member Tim Hauber made a motion to approve Ordinance 2012-G-018. Council Member Paul Kraft seconded the motion and was carried by unanimous vote, 7-0. Second reading, Council Member Tim Hauber made a motion to approve Ordinance 2012-G-018. Council Member Paul Kraft seconded the motion and was carried by unanimous vote, 7-0.

#### **Clerk-Treasurer and Departmental Reports**

**Approval of Paving Contract with Gohmann Asphalt regarding Progress Way and striping on Brown Station Way...** Street Commissioner Brad Cummings advised there were issues on Progress Way regarding the Town's emergency vehicles (fire trucks). Brad Cummings advised Gohmann came in with a bid of \$49,613.50 and would like approval to begin this project. Brad advised money would come from contract paving. Council Member Paul Kraft made a motion to approve contract. Council Member Paul Fetter seconded the motion and was carried by unanimous vote, 7-0.

Planning Director Sharon Wilson advised she was obtaining more quotes regarding her department's IT and Server issues.

Monthly reports were submitted by the Street Department and the Police Department.

#### **Council Comments**

Council Member Tim Hauber inquired if it was necessary to approve Chief Palmer's request of going to a 12 hour shift and to change the man power from 6 to 5. Town Attorney Chris Sturgeon advised it wasn't required of Council to do so, but they could to show support to police department. Council Member Tim Hauber made a motion that Council is in support of the 12 hour shift and to change the man power number from 6 to 5, for the 6 month trial basis that Chief Palmer requested, provided this issue is ratified by the FOP. Council Member Paul Kraft seconded the motion and was carried by unanimous vote.

Council Member Bob Popp inquired if anyone had spoken to County Clerk Barbara Haas regarding our proposed redistricting maps to see if one option is more costly than another. Council President John Gilkey advised he has spoken to Ms. Haas and one option is no more costly than another.

Council Member Paul Kraft commented on the fact that Blackiston Mill Road and Potters Lane project is complete and how nice it is with the new stop light.

Council Member Bob Polston commented on how nice the Peace on Earth sign looks.

**Approval of Claims...** Accounts payable registers presented for approval consisted of Town current claims in the amount of \$260,117.14, Town pre-approved claims issued in the amount of \$625,835.53, and Town, Wastewater/Stormwater utility gross payroll ending 11/25/2012 in the amount of \$284,268.37, Wastewater/Stormwater utility pre-approved claims issued 11/15/2012 through 11/29/2012 in the amount of \$186,192.22, Wastewater and Wastewater/Stormwater utility current claims in the amount of \$356,509.14. A motion was made by Council Member Paul Fetter to approve the accounts payable registers presented. The motion was seconded by Council Member Paul Kraft and carried by unanimous vote, 7-0.

**Adjournment...** There being no further business to come before the Council at this time, the meeting was adjourned at 7:22 P.M.

Minutes prepared by the Clerk-Treasurer of

The Town of Clarksville, Indiana

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Robert P Leuthart, Clerk-Treasurer Town of Clarksville, IN

Minutes approved by the Clarksville Town Council on the \_\_\_\_ day of \_\_\_\_\_, 2012.

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John Gilkey, President, Clarksville Town Council