

## AMENDED MINUTES OF A REGULAR MEETING OF THE CLARKSVILLE TOWN COUNCIL HELD ON September 17, 2012

A regular meeting of the Clarksville Town Council was called to order on September 17, 2012, at 7:02 P.M. in the council chambers of the Clarksville Municipal Center Administration Building by Council President John Gilkey who chaired the meeting.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Paul Fetter, Bob Polston, Bob Popp, and Tim Hauber. Council Members absent: None. Also present at the meeting: Clerk Treasurer Robert Leuthart, Fire Chief Tom Upton, Police Chief Mark Palmer, Street Commissioner Brad Cummings, Director of Engineering and Stormwater Tom Clevidence, Mike Otto representing American Water, Project Coordinator Brittany Montgomery, Administrative Assistant of Finance Roberta McLemore, Town Attorney Chris Sturgeon, Town Attorney Rebecca Lockard, Redevelopment Director Richard Dickman, Planning Director Sharon Wilson, Parks Superintendent Brian Kaluzny, Building Inspector Ilpo Majuri, Administrative Assistant Patricia Fraser, Chief Deputy Clerk-Treasurer Sherry Lockard.

**Public Comments...** Kay Brooks, 423 N. Randolph Avenue. Ms. Brooks presented a proposal letter to the council regarding obtaining relief benches for seniors, along with sheltered bus stops. Ms. Brooks also advised that collapsible carts for seniors would be of great benefit to them since many depend on public transportation or walking in order to get to their destination. Ms. Brooks advised she would participate in any way possible to help bring this proposal to fruition.

Tom Dearth, Brookwood Drive, thanked the Council for the public listening sessions held the prior week for informal public input and comments.

Rick Riggle, 100 W. Bowne Blvd. advised the council he thinks that the town should consider district voting instead of town-wide voting. Mr. Riggle also thought staggering the times elected officials are elected would be a good idea.

John Krysinski, 2329 Lombardy Drive, advised the Council that double sided street parking has become dangerous on Lombardy Dr., making it difficult, if not impassible for two way traffic. Council President John Gilkey advised Mr. Krysinski a work session should be scheduled to review all areas in Town that may have this same problem. As an added note, Mr. Krysinski advised he thought that the Replica of the Vietnam War Memorial was well done by its organizers.

**Recognitions...** Certificates of Recognition were awarded to members of the Eastern Blvd. Business Association Parade Committee for the great success of the Labor Day Parade of 2012. Those recognized were: Pete Alles, Jim Bourne, Doug Fisher, Kevin Harper, Mickey Higdon, Rosalie Lamping, Cary Stemle, and Bill Wilson.

**Approval of Minutes...** A motion was made by Council Member Paul Kraft to approve the minutes of a Joint Session with Redevelopment held on September 04, 2012, a regular Council Meeting held on September 04, 2012, and a Special Meeting held on September 04, 2012, regarding the budget. Council Member Tim Hauber seconded the motion and was carried by unanimous vote, 7-0.

**Resolution regarding engaging Consultants...** this matter was tabled to discuss at a later meeting.

**Festival of Flavors request for Funds...** Shannon Kopf appeared before the Council to request funds to help with the Festival of Flavors. Mr. Gilkey asked Deputy Clerk Treasurer Sherry Lockard if funds were available. Ms. Lockard advised she would check funding and get back to the Council before the work session. Council Member Bob Polston advised if funding was available, then the Council would donate \$1500.00 to the Festival of Flavors. Council Member Paul Kraft seconded the motion and was carried by unanimous vote, 7-0.

**Declaration of Surplus Property...** Administrative Assistant Trish Fraser submitted documents showing surplus of property for the Council and the Street Department, as well as demolition of the 2 houses on Kenwood. Council Member Bob Popp made a motion to accept the list of declared surplus property. Council Member Don Tetley seconded the motion and was carried by unanimous vote, 7-0.

**Consulting H.R. Proposals...** Administrative Assistant Trish Fraser submitted estimates/quotes for proposals on salary rates, job descriptions and positions. The low quote came in from H.R. Unlimited Resources at \$19,840.00, based on 54 job descriptions, Bill White with Ivy Tech Community College came in at \$64,800.00, H.R. Affiliates coming in at \$41,000.00, and Integrity H.R. coming in at \$29,850.00, with the possibility of additional charges. Council Member Paul Kraft made a motion to accept low quote from H.R. Unlimited Resources at \$19,840.00, and Council Member Bob Polston seconded the motion. Discussion was held. Council Member Paul Fetter feels more discussion is necessary before this amount of money is spent. Council Member Don Tetley advised he thought the Cities and Towns organization already has a salary survey we can put to use for this. A vote was taken, but failed 2-5, with Council Members Kraft and Polston voting Yea, and Council Members Popp, Tetley, Gilkey, Fetter, and Hauber voting Nay. Council Member Paul Fetter made a motion to discuss this issue further. Council Member Don Tetley seconded the motion and was carried by unanimous vote, 7-0.

**Approval of 2012-BUD-11, Transfer of Funds from one budget classification to another within the same fund...** Town Attorney Chris Sturgeon submitted 2012-BUD-11, a transfer of funds in the Street (General) fund, from category 336 to 249. This ordinance requires two readings. For the first reading, Council Member Paul Kraft made a motion to approve Ordinance 2012-BUD-11. Council Member Bob Popp seconded the motion and was carried by unanimous vote. For the second reading, Council Member Paul Kraft made a motion to approve Ordinance 2012-BUD-11. Council Member Bob Popp seconded the motion and was carried by unanimous vote.

**Amendment to employee contract for Richard Dickman...** Council Member Tim Hauber made a motion to amend the employee contract for Richard Dickman regarding the amount of prior notice to be given to Mr. Dickman regarding the renewal of the contract. The amendment is to change the time of notice from 90 days to 60 days. The motion was seconded by Council Member Fetter and was carried by unanimous vote.

**Approval of GIS Contract for Street Dept. Layer...** A contract agreement for the Street Dept. to have a layer added on to the GIS System was presented, that will enable the Street Dept. to track inventory, work orders, along with streets, signs, curbs and gutters. Discussion was held as to where payment would come from. This is to be paid from CEDIT funds on the street/sidewalk appropriation. Council Member Paul Fetter made a motion to accept the contract agreement, which is not to exceed \$18,000.00. Council Member Paul Kraft seconded the motion and was carried by unanimous vote, 7-0.

### **Clerk-Treasurer and Departmental Reports...**

**Approval of Redwing Proposal for Water/Wetland made by Project Coordinator, Brittany Montgomery...** Project Coordinator Brittany Montgomery submitted a proposal from Redwing regarding Water/Wetland Consulting Services for Clarksville Regional Detention Basin for \$27,900.00 (see attached proposal). Council Member Bob Popp made a motion to accept the Proposal. Council Member Tim Hauber seconded the motion and was carried by unanimous vote, 7-0.

**Request for Change Order for Redwing for additional Water/Wetland Consulting Services regarding the WWTP Effluent Line Replacement made by Project Coordinator Brittany Montgomery...** Ms. Montgomery submitted a request for a change order for Redwing in the sum of \$6,150.00. Council Member Paul Kraft made a motion to accept the change order, and Council Member Don Tetley seconded the motion. Discussion was held. Council Member Bob Popp advised he believes the Town should hold companies responsible to stick to the original terms of an agreed upon contract. After discussion, a vote was called for, and the vote

was 1-6, with Council Member Paul Kraft voting Yea, with remainder of Council voting Nay. Request for change order denied due to failure of passage of request.

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**Approval of Bid for Force Main Repairs on Lincoln Drive presented by Project Coordinator Brittany Montgomery...** Project Coordinator Brittany Montgomery submitted a quote from TSI, which was the only quote submitted-Mac Construction, Clark Nickles and Dan Cristiani did not submit quotes-in the sum of \$38,940.00 for the repair of the Force Main on Lincoln Drive. This repair is to be paid through the BAN. Council Member Tim Hauber made a motion to approve the bid. Council Member Bob Popp seconded the motion and was carried by unanimous vote, 7-0.

**Approval of Request to allow customers to use Credit/Debit cards to pay Wastewater bill made by Deputy Clerk Treasurer Sherry Lockard...** Deputy Clerk Treasurer Sherry Lockard advised that Wastewater customers have requested the ability to pay their bill by credit/debit card. Ms. Lockard requested permission to proceed with this request from customers, adding that there will be no cost to the Town for this convenience. Council Member Bob Popp made a motion to approve request to accept credit/debit cards for payment of wastewater bills. Council Member Tim Hauber seconded the motion and was carried by unanimous vote, 7-0.

Monthly Department reports were submitted by Clarksville Police Dept. along with a flyer regarding "Unused or Expired Medication," scheduled for Sat. Sept. 29, 2012 from 10 a.m. to 2 p.m. at the Clarksville Police Department.

#### **Council Comments**

Council Member Paul Kraft commended Major Chuck Adams of the Clark County Sheriff's Dept. for a job well done promoting and organizing the Traveling Vietnam Wall.

**Approval of asking Town residents on the next municipal election ballot if residents would like for Clarksville to become a city....** Council Member Bob Polston made a motion and to put the question to the voters in the next municipal election as to whether Clarksville should become a city. Council Member Paul Kraft seconded the motion, and was carried by unanimous vote, 7-0.

Council Member Paul Fetter commended the Street Dept. for all of their hard work and thanked all those who attended the public meetings last week.

**District Voting...** Council Member Paul Fetter made a motion for the Council to draft an ordinance to adopt District Voting in Clarksville. Council Member Tim Hauber seconded the motion. After discussion was held and Council Member Bob Polston he would like more time to consider the motion. A vote was taken, ending in a 3-3 tie, with Council Member Bob Polston abstaining, Council Members Fetter, Hauber and Gilkey voting YEA and Council Members Kraft, Tetley and Popp voting NAY. Town Attorney Chris Sturgeon advised that the Clerk Treasurer Robert Leuthart could abstain or break the tie. Clerk Treasurer Robert Leuthart abstained from voting, leaving the vote 3-3, thus failing.

Council Member Tim Hauber commended the Police Dept. for receiving CJI top award for General Safety Enforcement.

Council Member Don Tetley commended the Street, Police and Fire Department for all of their hard work and help with the Traveling Vietnam Wall.

Council President John Gilkey seconded the commendations for all those who helped the Traveling Vietnam Wall.

**Approval of Claims...** Accounts payable registers presented for approval consisted of Town current claims in the amount of \$195,975.24; Town pre-approved claims issued 08/20/2012 through 09/04/2012 in the amount of \$226,820.51; Town pre-approved claims issued

09/04/2012 through 09/17/2012 in the amount of \$390,440.57; Wastewater/Stormwater utility pre-approved claims issued 09/06/2012 through 09/11/2012 in the amount of \$65,220.11; Wastewater/Stormwater utility current claims in the amount of \$15,238.18. A motion was made by Council Member Paul Fetter to approve the accounts payable registers presented. The motion was seconded by Council Member Paul Kraft and was carried by unanimous vote, 7-0.

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**Adjournment**... There being no further business to come before the Council at this time, the meeting was adjourned at 8:12 P.M.

Minutes prepared by the Clerk-Treasurer of  
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council  
on the 5th day of November, 2012

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Robert P Leuthart, Clerk-Treasurer  
Of the Town of Clarksville, IN

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John Gilkey, President,  
Clarksville Town Council