

MINUTES OF A WORK SESSION OF THE CLARKSVILLE TOWN COUNCIL HELD ON JULY 02, 2012

An advertised work session of the Clarksville Town Council was called to order on July 02, 2012, at 7:40 P.M. in the executive conference room of the Clarksville Municipal Center Administration Building by Council President John Gilkey.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Tim Hauber, Paul Fetter and Bob Polston. Council Members Absent: Bob Popp. Also present at the meeting Town Attorney Chris Sturgeon, Clerk Treasurer Robert Leuthart, Administrative Assistant of Finance Roberta McLemore, Administrative Assistant Patricia Fraser, Fire Chief Tom Upton, Deputy Chief James Hendrick, Chief of Police Mark Palmer and Chief Deputy Clerk Treasurer Sherry Lockard.

Training Officer... Discussion was held and documents submitted regarding the position of Training Coordinator for the Fire Dept. Chief Upton advises this position is budgeted for this year. Currently Deputy Chief James Hendrick provides all training requirements to the department. Chief Upton advises the Training Coordinator is a full time position and needs to be filled so that Deputy Chief Hendrick can complete his work as Deputy Chief. See the attached sheet for the job description and requirements. Council advised Chief Upton to get on the agenda for the next meeting regarding this issue.

Computer Software for the new Firehouse... Discussion was held regarding computer software that is needed, but was not provided through the new firehouse project. After discussion it was referred to take this matter up with the Redevelopment Commission.

New Brush Truck... Chief Upton advised that the Fire Dept. was in need of a new brush truck. Chief Upton obtained three quotes: (1) Chevrolet-\$21,199.90 (2) Ford- \$27,549.58 (3) Dodge-\$32,260.00. Chief Upton advises this could be paid from the contingency money remaining from the new firehouse project. Council Member Fetter requested Chief Upton obtain a quote from G.M. Chief Upton requested this be paid from the LOIT Fund.

Base/Mobile Radio for Station One... Chief Upton advised that when they last ordered radios, they did not order enough. Chief Upton received a quote from Owens Communication, (who provided previously ordered radios), in the amount of \$3255.45. Chief Upton requested this be paid from the LOIT Fund.

Repeater Installation Price... Chief Upton advised they are in need of a repeater. Chief Upton advised that Central Alarm would donate a repeater to them, but there will be an installation cost. A quote was received from Owens Communication for installation in the amount of \$1200.00. Chief Upton requested this be paid from the LOIT Fund.

Pager and Mic Bids... Chief Upton advises he is purchasing Strap Belts for new radios recently purchased. The Strap Belts will prevent breakage and damage to the radios while fighting fires. Chief Upton obtained 3 quotes for the lapel mic and pagers (1) Owens Communications-\$19,371.00 (2) Mantz Sounds and Service-\$19,575.00 (3) RCS Communications-\$21,016.68. Chief Upton requested this be paid from the LOIT Fund.

Ecoli Testing Results of Retention Pond used for Irrigation... Chief Upton advised the water in the retention pond is not suitable for irrigation. Chief Upton submitted testing results of the water and is awaiting an opinion from the Health Dept. Chief Upton made a suggestion to tap into fresh water.

Options for Lease of Station 2... Chief Upton advises Rural Metro is interested in leasing Station 2. After discussion it was decided that Request for Proposals be drawn up prior to the scheduled July 16, 2012 or August 6, 2012 Council Meeting so that Council can make a determination on leasing the building.

Hydrant Rental Fee... Chief Upton requested for the Council to see if the Fire Hydrant Rental Fee could somehow be removed from his Budget Costs. Currently the costs of the hydrant rental fee consume 33% of the fire department's operational budget.

Fireworks Ban... Due to extremely dry conditions, Chief Upton recommended that Council think about an ordinance in the future that would ban fireworks, depending upon weather conditions. Council President advised Town Attorney Chris Sturgeon to explore options.

New Apparatus Fire Truck... Chief Upton advised a new apparatus fire truck is needed. Chief Upton requested the new truck be partially paid for from the LOIT Fund and to finance/lease the remaining portion. The approximate cost of the new truck is \$600,000.00. Council advised Chief Upton to make a request for an additional appropriation from LOIT at the next regularly scheduled council meeting.

Adjournment... There being no further business to come before the Council at this work session, the meeting was adjourned at 8:46 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Robert P Leuthart, Clerk-Treasurer
Of the Town of Clarksville, IN

Minutes approved by the Clarksville Town Council
on the 16th day of July 2012.

John Gilkey, President,
Clarksville Town Council