

MINUTES OF A REGULAR MEETING OF THE CLARKSVILLE TOWN COUNCIL HELD ON JULY 02, 2012

A regular meeting of the Clarksville Town Council was called to order on July 02, 2012, at 7:00 P.M. in the council chambers of the Clarksville Municipal Center Administration Building by Council President John Gilkey who chaired the meeting.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Paul Fetter, Bob Polston, and Tim Hauber. Council Members absent: Bob Popp. Also present at the meeting: Fire Chief Tom Upton, Police Chief Mark Palmer, Street Commissioner Brad Cummings, Director of Engineering and Stormwater Tom Clevidence, Mike Otto representing the Town's wastewater facility plant, Project Coordinator Brittany Montgomery, Administrative Assistant of Finance Roberta McLemore, Town Attorney Chris Sturgeon, Town Attorney Rebecca Lockard, Planning Director Sharon Wilson, Parks Superintendent Brian Kaluzny, Fred Hall for Building Inspector Ipo Majuri, Administrative Assistant Patricia Fraser, Chief Deputy Clerk-Treasurer Sherry Lockard.

Public Comments... John Kruger: Mr. Kruger addressed the council and asked if there was a certified inspection regarding asbestos in the Value City Building. Council President John Gilkey advised that the inspection is in process at this time. Mr. Kruger then asked if the sale is contingent on the results of the inspection. Council President John Gilkey advised it would be taken into consideration.

Approval of Minutes... A motion was made by Council Member Paul Kraft to approve the minutes of a regular meeting held on June 18, 2012 and a work session held on June 18, 2012. The motion seconded by Council Member Paul Fetter and carried by unanimous vote.

Fire Department Grant Report... Fire Chief Tom Upton requested this business be tabled until all reports and documents were received. Request granted.

Request for Temporary Signs... Patricia Fraser advised that a representative of the Grassroots Prevention Coalition of Clark County was supposed to be present at this meeting to make a request to put three (3) 4' x 8' signs within the Town of Clarksville, relating to reducing substance abuse. No representative appeared for Grassroots Prevention Coalition of Clark County. Ms. Fraser advised that she had spoken with Sharon Wilson and Ms. Wilson advised that the temporary signs could be put up within the Town of Clarksville. A motion was made by Council Member Tim Hauber to allow the signs to be posted, contingent upon the rules and regulations required by the Town of Clarksville. The motion was seconded by Council Member Paul Fetter and was carried by unanimous vote.

Request for Resident Only Parking Sign... Resident Chris Bodenbender of 308 Emily Avenue, Clarksville, IN, requested a Resident Only Parking Sign. Mr. Bodenbender advised his neighbors often park in front of his residence, and many times park in front of his mailbox, thus not allowing the delivery of his mail. Discussion was held. A motion was made by Council Member Paul Kraft to allow one resident parking only sign for Mr. Bodenbender, due to the fact that parking is only allowed on one side of the street on Emily Avenue. The motion was seconded by Council Member Don Tetley and was carried by unanimous vote.

Amendment to Short-Term Disability Policy... Administrative Assistant Patricia Fraser made a request to amend the Short Term Disability Policy to allow the benefit to begin on the first day of injury and illness. The previous policy allowed short term disability to take effect on the eighth (8th) day of illness. A motion was made by Council Member Paul Fetter to allow change in policy for the benefit to begin on the first day of illness, with the addition of the requirement to use accumulated vacation and personal leave to the requirement to use sick leave in the policy. The motion was seconded by Council Member Paul Kraft and was carried by unanimous vote.

Approval of Ordinance 2012-S-07, Amending 2012-S-01, Salary Ordinance... Town Attorney Chris Sturgeon presented Ordinance 2012-S-07, amending Salary Ordinance 2012-S-01, by adding position of Parks Officer and reducing the number of authorized positions in the Major category, as vacancies occur. This Ordinance requires two readings. A motion was made by Council Member Tim Hauber to consider the adoption of Ordinance 2012-S-07. The motion was seconded by Council Member Bob Polston and was carried by unanimous vote. For the second reading, a motion was made by Council Member Tim Hauber to adopt Ordinance 2012-S-07. The motion was seconded by Council Member Paul Kraft and was carried by unanimous vote.

Approval of 2012-G-08, Ordinance Establishing a Non-Reverting Fund for the Clarksville Police Department for the use of Grant Monies... Attorney Chris Sturgeon presented Ordinance 2012-G-08, establishing a non-reverting fund for the Clarksville Police Department for use of grant monies. This requires two readings. A motion was made by Council Member Paul Kraft for the first reading to consider the adoption of Ordinance 2012-G-08. The motion was seconded by Council Member Tim Hauber and was carried by unanimous vote. For the second reading, a motion was made by Council Member Paul Kraft to adopt Ordinance 2012-G-08, seconded by Council Member Tim Hauber and carried by unanimous vote.

Approval of Ordinance 2012-G-09 Amending Ordinance 94-G-03, Regarding collection for removing grass, weeds, and rank vegetation... Attorney Chris Sturgeon presented Ordinance 2012-G-09, amending Ordinance 94-G-03, regarding collection for removing grass, weeds and rank vegetation. This requires two readings. Council Member Bob Polston made a motion to consider the adoption of Ordinance 2012-G-09. The motion was seconded by Council Member Paul Fetter and was carried by unanimous vote. For the second reading, a motion was made by Council Member Bob Polston to adopt Ordinance 2012-G-09. The motion was seconded by Council Member Paul Fetter and was carried by unanimous vote.

Approval for Contracts for Planning and Development Department with R.W. Moore Consulting Engineers and Kovert Hawkins Architects... Town Attorney Rebecca Lockard presented the Council with two (2) contracts, one (1) with R.W. Moore Consulting Engineers and one (1) with Kovert Hawkins Architects. After discussion and review, Council Member Paul Kraft made a motion to accept both contracts. The motion was seconded by Council Member Don Tetley and was carried by unanimous vote.

Change of Scope, Redwing Ecological Services regarding Clarksville Wastewater Treatment Plant Effluent Line Replacement Project... Project Coordinator Brittany Montgomery advised that FEMA is requiring a full environmental study to be submitted as part of FEMA's review process for authorizing federal disaster relief funds for the Clarksville WWTP Effluent Line. Ms. Montgomery advises that she will do the anti-degradation report in house and requests the \$8000.00 be used for FEMA's environmental study/assessment. A motion was made by Council Member Paul Kraft to approve the Change of Scope and allow Redwing to complete the environmental study/assessment. The motion was seconded by Council Member Paul Fetter and was carried by unanimous vote.

Flood Insurance on Town Owned Buildings... Project Coordinator Brittany Montgomery advised that a few Town owned buildings that are in the flood plain do not have flood insurance. Ms. Montgomery requested permission to get elevation certification. A motion was made by Council Member Paul Kraft to obtain the elevation certification. The motion was seconded by Council Member Tim Hauber and was carried by unanimous vote.

Uniform Conflict of Interest... Administrative Assistant Patricia Fraser presented to Council a Uniform Conflict of Interest Disclosure Form for Robert S. Bassett. A motion was made by Council Member Don Tetley to approve the form. The motion was seconded by Council Paul Fetter and was carried by unanimous vote.

Clerk-Treasurer and Departmental Reports...

-Project Coordinator Brittany Montgomery advised that construction on S. Clark lights would not begin until July 17, 2012.

Approval of Claims... Accounts payable registers presented for approval consisted of Town current claims in the amount of \$166,355.42; Town pre-approved claims issued 06/19/2012 through 07/02/2012 in the amount of \$183,552.09; Wastewater/Stormwater utility pre-approved claims issued 06/19/2012 through 07/02/2012 in the amount of \$45,760.03; Wastewater/Stormwater utility current claims in the amount of \$8632.62; Payroll Claims for 06/24/2012 in the amount of \$316,404.36; A motion was made by Council Member Paul Kraft to approve the accounts payable registers presented. The motion was seconded by Council Member Bob Polston and was carried by unanimous vote.

Adjournment... There being no further business to come before the Council at this time, the meeting was adjourned at 7:29 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
on the 16th day of July, 2012.

Robert P Leuthart, Clerk-Treasurer
Of the Town of Clarksville, IN

John Gilkey, President,
Clarksville Town Council