

**MINUTES OF A WORK SESSION OF
THE CLARKSVILLE TOWN COUNCIL HELD ON
JUNE 18, 2012**

An advertised work session of the Clarksville Town Council was called to order on June 18, 2012, at 8:00 P.M. in the executive conference room of the Clarksville Municipal Center Administration Building by Council President John Gilkey.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Bob Popp, Tim Hauber, Paul Fetter and Bob Polston. Council Members Absent: None. Also present at the meeting Town Attorney Rebecca Lockard and Town Attorney Chris Sturgeon, Project Coordinator Brittany Montgomery, Clerk Treasurer Robert Leuthart, Administrative Assistant of Finance Roberta McLemore, Administrative Assistant Patricia Fraser, Planning Director Sharon Wilson, Park Superintendent Brian Kaluzny, Chief of Police Mark Palmer and Chief Deputy Clerk Treasurer Sherry Lockard.

Review of Consulting Contracts... Discussion was held on developing a policy regarding contracts and who needs to approve them, before work begins. Town Attorney Chris Sturgeon summarized discussion and advised he would develop an Ordinance regarding policy relating to contracts.

Approval of Request for Webster Environmental Associates to do Odor Study... Discussion was held to reconsider motion for WEA to do Odor Study. Council Member Paul Fetter made a motion to reconsider WEA to do Odor Study in the amount of \$36,425 (study cost including modeling). Council Member Bob Polston seconded the motion and was carried by unanimous vote.

Recommendations for Salary Increases and Supplemental Salary Increases... Administrative Assistant Patricia Fraser and Administrative Assistant of Finance Roberta McLemore presented documents and recommendations regarding salary increases for two employees and pay raises for civilian Town employees. Discussion was held, but no action taken at this time.

Short Term Disability... Administrative Assistant Patricia Fraser made a recommendation to Council and requested that Short Term Disability policy be changed to where Short Term Disability for illness and accident begin on the first day of illness and accident. Currently policy is Short Term Disability for illness begins on the eighth day. Discussion was held, but no action taken at this time.

New Position of Parks Officer... Chief of Police Mark Palmer advised that he has enough money in his current budget to hire a part time/seasonal employee to patrol the Parks. Chief Palmer advised this position shall employ a person with arrest powers and the ability to write citations under local ordinances. Town Attorney Chris Sturgeon advised Chief Palmer to discuss this with F.O.P. Chief Palmer also was advised that an amendment to the Salary Ordinance would be necessary due to this being a new position and a different pay rate than that of Safety Personnel.

Adjournment... There being no further business to come before the Council at this work session, the meeting was adjourned at 8:48 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
on the 2nd day of July 2012.

Robert P Leuthart, Clerk-Treasurer
Of the Town of Clarksville, IN

John Gilkey, President,
Clarksville Town Council

