

MINUTES OF A SPECIAL MEETING OF THE CLARKSVILLE TOWN COUNCIL HELD ON APRIL 3, 2012

An advertised special meeting of the Clarksville Town Council was called to order on April 3, 2012, at 7:00 P.M. in the executive conference room of the Clarksville Municipal Center Administration Building by Council President John Gilkey.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Bob Popp and Bob Polston. Council Member Paul Fetter arrives at 7:25 p.m. and Council Member Tim Hauber arriving at 7:50 p.m. Also present at the meeting: Town Attorney Rebecca Lockard, Administrative Assistant of Finance Roberta McLemore, Mike Otto representing the Wastewater Treatment Facility Plant, Director of Engineering and Stormwater Tom Clevidence, Pam Hansford representing the Wastewater Billing Office, Assistant Police Chief David Kirby, Chief Deputy Clerk-Treasurer Sherry Lockard and Deputy Clerk-Treasurer Anita Elliott-Neeld.

Approval of Disposal of Decommissioned Vehicles from the Police Department...Assistant Police Chief David Kirby requested from the Council to dispose of decommissioned vehicles. The police department is in possession of 11 unusable vehicles. Asst. Police Chief Kirby advised he had received a proposal from Clark County Auto Auction regarding the expense of running the vehicles through the auction. Asst. Police Chief Kirby was advised to get a proposal from Louisville Auto Auction. Council Member Paul Kraft made a motion to declare the vehicles as surplus. The motion was seconded by Council Member Bob Popp and was carried by unanimous vote. Council Member Bob Popp suggested if costs were close between the two auction companies, then split the costs and send half to each. Asst. Police Chief Kirby is to present to President Town Council the quotes/proposals and Council President John Gilkey is then to approve.

Project Coordinator Brittany Montgomery prepared and presented a Power Point presentation regarding Sewage Works and Wastewater Financials. See attached Power Point print out for details of projects. Discussions were held after presentation.

Maple Court, Beechwood Manor and Ray Lawrence Park...Discussion was held regarding the flooding on Maple Court and in the Ray Lawrence Park area. Council Member Bob Popp suggested that the Town purchase the homes on Maple Court. After further discussion, no exact solution was reached, but it was discussed that purchasing those homes would not alleviate the flooding problem. Council Member Bob Popp suggested holding off for the moment and forming a study group to look at other options. Council Member Paul Kraft said focus needs to be on the wastewater issues.

Colgate Study...After discussion Tim Hauber suggested to hold off on the Colgate study and to hold off on the new force main as they were listed as optional items in the Power Point presentation.

Rate Increase...Discussion was held on the rate increase for Wastewater/Stormwater fees. Umbaugh is to prepare rate calculations with 60% coming from the Bond and the balance coming from the TIF fund.

BANS (Bond Anticipation Notes)...Project Coordinator Brittany Montgomery brought up that in order to do the necessary projects that an additional BAN would need to be issued.

Wastewater/Stormwater Project Manager...Project Coordinator Brittany Montgomery advised that since there were so many necessary projects that need to be completed, it would best serve the Town to have one person to oversee these projects. Paul Fetter asked what the best approach would be to hire someone and if it would be cost effective to do so. Brittany Montgomery advised if there was to be a position offered for this that she would be interested in the position. Council Member Popp made a motion for Brittany to meet with Council President John Gilkey and Administrative Assistant Trish Frasier regarding this position. The motion was seconded by Paul Kraft and was carried by unanimous vote.

Approval to Draw up Easement Documents at Drive-In Property...Project Coordinator Brittany Montgomery advised that documents needed to be drawn up to negotiate obtaining the easement(s) on the property of the drive-in. Council Member Bob Popp made a motion to draw up easements and begin negotiations. The motion was seconded by Council Member Tim Hauber and was carried by unanimous vote.

Approval Directing Stormwater Department to Pay Wastewater Department Thirty Percent (30%) of Billing Office Costs...Discussion was held regarding the costs of operating the wastewater billing office. At this point wastewater billing office is handling all costs of sending out and processing wastewater and stormwater bills. It was suggested that the Stormwater Dept. pay for some of the costs of billing, labor and supplies. Council Member Bob Popp made a motion for Stormwater to pay for 30% of costs incurred by wastewater billing office to send out and process bills. The motion was seconded by Paul Fetter and was carried by unanimous vote.

Unsafe Building Commission Appointee...There is a vacancy on the Unsafe Building Commission and it was suggested that Wayne Kimbel fill that position. Council Member Bob Popp made a motion to appoint Wayne Kimbel to the Unsafe Building Commission. The motion was seconded by Paul Kraft and was carried by unanimous vote.

Adjournment... There being no further business to come before the Council at this work session, the meeting was adjourned at 9:45 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
on the 16th of April, 2012.

Robert P Leuthart, Clerk-Treasurer
of the Town of Clarksville, IN

John Gilkey, President,
Clarksville Town Council