

MINUTES OF A REGULAR MEETING OF THE CLARKSVILLE TOWN COUNCIL HELD ON FEBRUARY 21, 2012

A regular meeting of the Clarksville Town Council was called to order on February 21, 2012, at 7:00 P.M. in the council chambers of the Clarksville Municipal Center Administration Building by Council President John Gilkey who chaired the meeting.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Bob Popp and Paul Fetter, Tim Hauber and Bob Polston. Also present at the meeting: Fire Chief Tom Upton, Police Chief Mark Palmer, Street Commissioner Bradley Cummings, Director of Engineering and Stormwater Tom Clevidence, Mike Otto representing the Town's wastewater facility plant, Project Coordinator Brittany Montgomery, Financial Advisor Roberta McLemore, Town Attorney Rebecca Lockard, Town Attorney Chris Sturgeon, Planning Director Sharon Wilson, Parks Superintendent Brian Kaluzny, Building Inspector Ilpo Majuri, Administrative Assistant Patricia Fraser, Chief Deputy Clerk-Treasurer Sherry Lockard, and Deputy Clerk-Treasurer Anita Elliott-Neeld.

Police Officer of the Year... Police Chief Mark Palmer presented the 2011 police officer of the year award to Michael Ross.

Public Comments... Mr. Glen Schneider of 411 W Bowne Blvd came before the council with a complaint about his neighbor's fence blocking the view of traffic. Mr. Schneider feels that this is a safety issue and should be addressed. The Building Commissioners office is to check into this matter. Mr. John Krueger came before the council with concerns about the Street Departments hours worked per day and about the Stormwater Department grass cutting at the Stormwater office building.

Approval of Minutes... A motion was made by Council Member Kraft to approve the minutes of a work session of the council held on January 17, 2012, seconded by Council Member Polston and carried by unanimous vote. A motion was made by Council Member Hauber to approve the minutes of a special meeting of the council held on January 30, 2012, seconded by Council Member Tetley and carried by unanimous vote. A motion was made by Council Member Kraft to approve the minutes of an executive session held on February 2, 2012, seconded by Council Member Fetter and carried by unanimous vote. A motion was made by Council Member Polston to approve the minutes of a regular meeting of the council held on February 6, 2012, seconded by Council Member Kraft and carried by unanimous vote. A motion was made by Council Member Polston to approve the minutes of a joint work session with Greater Clark School Board on February 6, 2012, seconded by Council Member Popp and carried by unanimous vote. A motion was made by Council Member Kraft to approve the minutes of a work session of the council held on February 6, 2012, seconded by Council Member Fetter and carried by unanimous vote. A motion was made by Council Member Polston to approve the minutes of a work session of the council held on February 9, 2012, seconded by Council Member Fetter and carried by unanimous vote.

Request of Financial Partner for Bridge Campaign Marketing... Bekki Jo Schneider representing Clark-Floyd Counties Convention-Tourism Bureau came before the council with a marketing proposal asking local municipalities and businesses for financial support in an attempt to bring back local customers to Indiana since the closing of the Sherman Minton Bridge. Following discussion a motion was made by Council Member Polston to table this request until the next scheduled meeting of the council on March 5, 2012. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Request of Partnership from Exit O Homeless Ministry... Mr. John Mustain and Mr. Paul Stensrud representing Exit O Homeless Ministry came before the council requesting to form a partnership with the Town in responding to the sweeping of homeless camps. Mr. Mustain asked the council if they could notify the Exit O Homeless Ministry at least two weeks prior to sweeping of the camps so that the individuals could obtain their personal belongings. Police Chief Palmer asked that the Ministry contact his office to set up an appointment to discuss how they could work together on this situation.

Acceptance of Uniform Conflict of Interest Disclosure Statement... Town Attorney Chris Sturgeon presented a uniform conflict of interest disclosure statement from Police and Fire Safety Commissioner Randall “Butch” Coleman for the purchasing from Classic Furniture and Sleepworld. A motion was made by Council Member Hauber to accept the disclosure statement, seconded by Council Member Kraft and carried by unanimous vote.

Acceptance to Relinquish Employment Agreement with Donnie Hansford... Town Attorney Chris Sturgeon presented a letter requested by the Council from Assistant Street Commissioner Donnie Hansford to relinquish his employment agreement with the Town that expires March 16, 2012. A motion was made by Council Member Polston to accept the letter to relinquish the employment agreement with Donnie Hansford. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Adoption of Ordinance 2012-S-05 Amending the title of Financial Advisor Position to Administrative Assistant for Finance...Town Attorney Chris Sturgeon presented an amended Ordinance numbered 2012-S-05 amending 2012-S-01, changing the title of Financial Advisor to Administrative Assistant for Finance whereas providing access to the Public Employees Retirement Fund and deferred compensation benefits. A motion was made by Council Member Fetter to consider the proposed ordinance 2012-S-05 for adoption on its first reading at this meeting. The motion was seconded by Council Member Popp and carried by unanimous vote. A motion was made by Council Member Fetter that ordinance 2012-S-05 be adopted, seconded by Council Member Popp and carried by unanimous vote.

Consideration to Vacate Public Way on South Hallmark Boulevard... Town Attorney Chris Sturgeon presented a proposed petition to vacate a portion of South Hallmark Boulevard to the council for review. This item will be brought back to the council for a public hearing on March 5, 2012.

Acceptance of Agreement with Goodman Construction for Hodge Drive Drainage Improvements... Director of Engineering and Stormwater Tom Clevidence presented three quotes on the Hodge Drive Drainage Improvement project. TSI Contracting in the amount of \$8006.00, Estes Excavating in the amount of \$4960.00 and Goodman Construction in the amount of \$4500.00. Town Attorney Rebecca Lockard questioned if the Town has accepted this street and Director Clevidence responded that we had. Council Member Kraft made a motion to accept the low bid from Goodman Construction in the amount of \$4500.00 upon researching the date the street was dedicated. The motion was seconded by Council Member Hauber and carried by unanimous vote.

Acceptance of Bid on Grit Building Roof... Mike Otto representing the Town’s wastewater treatment plant brought before the council three bids for repairs to the roof on the grit building located at the wastewater treatment facility. The bids were presented from Hills Construction in the amount of \$16,700.00, Tecta America in the amount of \$31,500 and Indiana Water Services in the amount of \$5850.00 with Delta Electric estimating the electrical repairs in the amount of \$2517.00. A motion was made by council Member Polston to accept low bid from Indiana Water Services in the amount of \$5850.00 plus the electrical cost of \$2517.00 from Delta Electric, seconded by Council Member Fetter and carried by unanimous vote.

Acceptance of Agreements with H. J. Umbaugh & Associates... Project Coordinator Brittany Montgomery presented an agreement from H. J. Umbaugh & Associates to provide consulting of budgeting and other financial matters regarding the analysis of the estimated financial effect of the operation and management for the Municipal Sewage Works to be paid by job classifications standard hourly rate. A motion was made by Council Member Tetley to approve the agreement with H. J Umbaugh and Associates, seconded by Council Member Fetter and carried by unanimous vote. A second agreement from H. J. Umbaugh & Associates was presented for providing comprehensive financial planning to the Town’s current budget in the amount of \$7500.00. A motion was made by Council Member Popp to accept the agreement with H. J. Umbaugh and Associates, seconded by Council Member Kraft and carried by unanimous vote.

Lincoln/North Clark Boulevard Interceptor Sewer Rehabilitation Evaluation... Project Coordinator Brittany Montgomery reported on the emergency repairs to Lincoln/North Clark Blvd interceptor sewer rehabilitation. Ms. Montgomery reported that the breakage in the line was due to corrosion of the line and the repair of the line was declared an emergency. A

report from HDR consulting stated that this breakage is a public safety issue. Attorney Chris Sturgeon recommend that this situation be brought back to the council at the next scheduled meeting of the council to be held on March 5, 2012 in order to review the possibility of payment on the emergency repairs from the existing sewer bans. A motion was made by Council Member Fetter to bring this issue back to the council on the March 5, 2012 meeting, seconded by Council Member Kraft and carried by unanimous vote.

Approval to Fund 2012 Employee Wellness Campaign... Administrative Assistant Patricia Fraser came before the council requesting \$25,000.00 from the insurance non-reverting fund for town employees who attend fitness facilities for the 2012 wellness program. Administrative Assistant Fraser asked that President Gilkey be given the authority from the council to sign the renewal agreement with the fitness facilities. A motion was made by council Member Hauber to approve the \$25,000.00 funding and allow President Gilkey to sign the facility agreements. The motion was seconded by Council Member Polston and carried by unanimous vote.

Police Department Request for Additional Appropriation... Police Chief Mark Palmer came before the council requesting for an additional appropriation from the LOIT funding for police cars and departmental equipment in the amount of \$164,000.00. Chief Palmer reported that he has met with Financial Advisor Roberta McLemore about the additional appropriation in LOIT. Following discussion, a motion was made by Council Member Polston to table this matter until the next scheduled meeting of the council. The motion to table was seconded by Council Member Kraft and carried by unanimous vote.

Street Department Request to Increase Unappropriated Funds in the Vehicle Repair & Maintenance Internal Service Fund... Street Commissioner Brad Cummings came before the council requesting to increase the initial transfer of \$5,000.00 to \$20,000.00 in the vehicle repair and maintenance fund. A motion was made by Council Member Fetter to amend the initial \$5,000.00 transfer to increase it by an additional \$15,000.00. The motion was seconded by Council Member Polston and carried by unanimous vote.

Street Department Request to Attend Purdue Road School... Street Commissioner Brad Cummings came before the council requesting approval for Mike Huff, Mark Loyal, Stephan Lega and himself to attend the Purdue Road School held on March 6, 2012 thru March 7, 2012. A motion was made by Council Member Fetter to approve the request for the street department employees to attend the Purdue Road School. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Approval of Claims... Accounts payable registers presented for approval consisted of Town current claims in the amount of \$139,641.96, Town pre-approved claims issued 2/7/2012 through 2/21/2012 in the amount of \$381,907.50, Town and Wastewater/Stormwater utility gross payroll issued 2/10/2012 in the amount of \$368,525.80 Wastewater/Stormwater utility pre-approved claims issued 2/7/2012 through 2/13/2012 in the amount of \$22,082.41, Wastewater and Wastewater/Stormwater utility current claims in the amount of \$60,149.43. A motion was made by Council Member Kraft to approve the accounts payable registers presented. The motion was seconded by Council Member Fetter and carried by unanimous vote.

Adjournment... There being no further business to come before the Council at this time, the meeting was adjourned at 8:20 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
on the 19th day of March, 2012.

Robert P Leuthart, Clerk-Treasurer
of the Town of Clarksville, IN

John Gilkey, President,
Clarksville Town Council