

## MINUTES OF A REGULAR MEETING OF THE CLARKSVILLE TOWN COUNCIL HELD ON JANUARY 17, 2012

A regular meeting of the Clarksville Town Council was called to order on January 17, 2012, at 7:00 P.M. in the council chambers of the Clarksville Municipal Center Administration Building by Council President John Gilkey who chaired the meeting.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Bob Popp and Paul Fetter, Tim Hauber and Bob Polston. Also present at the meeting: Fire Chief Tom Upton, Police Chief Mark Palmer, Street Commissioner Brad Cummings, Director of Engineering and Stormwater Tom Clevidence, Mike Otto representing the Town's wastewater facility plant, Project Manager Brittany Montgomery, Town Attorney Rebecca Lockard, Town Attorney Chris Sturgeon, Redevelopment Director Rick Dickman, Planning Director Sharon Wilson, Parks Superintendent Brian Kaluzny, Building Inspector Ipo Majuri, Administrative Assistant Patricia Fraser, Clerk-Treasurer Robert Leuthart, Chief Deputy Clerk-Treasurer Sherry Lockard, and Deputy Clerk-Treasurer Anita Elliott-Neeld.

**Public Comments**... Mr. Tom DeArk came before the council expressing his thanks for including public comments on the agenda for regular council meetings. Mr. Heavrin also came before the council only to say that he was observing the meetings.

**Recognitions**... Council Member Tim Hauber presented an award to Jim Hall for his nine years of dedicated service on the Police/Fire Safety Commission and Council Member Bob Popp presented an award to Mickey Higdon for his ten years of dedicated service on the Redevelopment Commission.

**Approval of Minutes**... A motion was made by Council Member Kraft to approve the minutes of the regular meeting of the council held on January 3, 2012, seconded by Council Member Fetter and carried by unanimous vote. A motion was made by Council Member Polston to approve the minutes of a work session held on January 10, 2012, seconded by Council Member Fetter and carried by unanimous vote.

**Presentation of Awards**... Police/Fire Safety Commissioner Butch Coleman and Police Chief Mark Palmer presented the 2011 reserve officer of the year award to Jacob Lewis. Fire Chief Tom Upton and Assistant Fire Chief Hendrix presented the 2011 firefighter award to firefighter Brent Wilson and reserve firefighter award to Matt Helm. Police Chief Palmer and Assistant Police Chief Kirby presented a plaque to Jim Hall for their appreciation of his dedication on the Police/Fire Safety Commission.

**Proposal from Clark County Regarding the GIS System**... Planning Director Sharon Wilson brought before the council information from Clark County regarding the GIS System in connection with surrounding communities participating in the funding of a proposal from Pictometry for the GIS aerial photography. Ms. Wilson explained that there are two funding options for the surrounding communities to participate in and that there has been no definite commitment from the other communities. Following discussion, Ms. Wilson explained that the Town needs to pledge to the funding of this proposal regarding the GIS system. It was determined that this proposal request be brought back to the council before the regular scheduled meeting of the council in May.

**Consideration of Agreement for Bench Advertising with E-Z Eye Advertising**... Mr. Mike Cozzin of E-Z Eye Advertising came before the Council with an agreement for advertising benches within the Town of Clarksville. Town Attorney Rebecca Lockard reported that the Town's current ordinance does not allow for advertising benches within the Town. Attorney Lockard explained that Mr. Cozzin would need to go before the Board of Zoning Appeals and apply for a zoning variance before such agreement can be considered.

**Ohio River Greenway Presentation**... Ms. Shanna Graf project coordinator with the Ohio River Greenway Commission came before the council with the annual report information.

Ms. Graf explained that more than half of the project has been finished or under construction. She explained that the focus is on connecting New Albany going over Silver Creek and connecting to Clarksville and Jeffersonville river front paths.

**Presentation of Renewal 2012 Engineering Contract with Hart's Engineering...**

Harold Hart representing Hart's Engineering presented the 2012 Engineering contract to the council for consideration at the next scheduled meeting of the Council.

**Approval of Change Order #1 from Estes Excavating Inc. for Effluent Line Channel Stabilization...**

Harold Hart representing Hart's Engineering brought before the council change order #1 in the amount of \$6,504.75 for additional rock for the project. A motion was made by Council Member Kraft to approve change order #1 in the amount of \$6504.75, seconded by Council Member Polston and carried by unanimous vote.

**Consideration of Amendment to the 1992 Comprehensive Plan...**

Town Attorney Rebecca Lockard presented to the Council an amendment to the 1992 Comprehensive Plan which would include the Clark's Landing North Plan. Attorney Lockard reported that this amendment was brought before the Planning Commission and received a favorable recommendation. A motion was made by Council Member Kraft to approve the amendment to the 1992 Comprehensive Plan including Clark's Landing North, the motion was seconded by Council Member Hauber and carried by unanimous vote.

**Approval of Resident Parking Permit Located at 920 McKinley Avenue...**

Mr. Randy Cummings of 920 McKinley Avenue came before the Council requesting a residential parking permit explaining that there are times that he has to park at least a block away from his home. A motion was made by Council Member Polston to allow a residential parking permit at 920 McKinley Avenue depending on the initial payment and annual fees involved. Mr. Cummings agreed to the fees, the motion was seconded by Council Member Tetley and carried by unanimous vote.

**Request to Create an Ordinance for Parking so Many Feet from a Neighboring Drive-way...**

Mr. Glen Schneider of 411 N. Bowne Blvd. came before the Council with a request to create an ordinance allowing parking to be a minimum of so many feet from a neighboring drive-way. Mr. Schneider explained that residents in his neighborhood are parking inappropriately on the streets and too close to drive-way entrances which is causing a burden on home owners. Town Attorney Chris Sturgeon reported that he was not sure of any state guidelines regarding this situation. Following discussion, it was determined that the Clarksville Police Department monitors this situation in this neighborhood.

**Adoption of Ordinance 2012-S-03 amending 2012-S-01 in Reference to the First Class Firefighter and Financial Advisor Position.....**

Town Attorney Chris Sturgeon presented an amended Ordinance numbered 2012-S-03 amending 2012-S-01, correcting the bi-weekly salary amount \$1544.18 of a First Class Firefighter to a corrected amount of \$1544.38 and adding in Section 2 of the employee deferred compensation benefit the amount of \$3000.00 for the newly added position of Financial Advisor.

**Acceptance of Uniform Conflict of Interest Disclosure Statements...**

Town Attorney Chris Sturgeon presented a uniform conflict of interest disclosure statement from Police Records Clerk Dorothea Leuthart for services related to printing material from Clerk-Treasurer Robert Leuthart. A motion was made by Council Member Kraft to accept the disclosure statement, seconded by Council Member Polston and carried by unanimous vote. A uniform conflict of interest disclosure statement from Council Member Paul Fetter for auction services related to town vehicles was presented. Council Member Kraft made a motion to accept the disclosure statement, seconded by Council Tetley and carried by 6 ayes with Council Member Fetter abstaining. A uniform conflict of interest disclosure statement from Street Department employee Gary Adamson for Owens Repair and Bowers and Associates for repair work to torches and regulators was presented. Council Member Tetley made a motion to accept the disclosure statement, seconded by Council Member Fetter and carried by unanimous vote.

**Approval for Purchase of Security Surveillance System for Clarksville Street Department...**

Town Attorney Chris Sturgeon presented three quotes from the Clarksville Street Department on the purchase of a security surveillance system. Attorney Sturgeon presented the quote amounts from Dallman Systems in the amount of \$11,824.75, Hawkeye Security Electronics in the amount of \$12,114.86 and Northside Security Inc. in the amount of

\$8619.00. A motion was made by Council Member Fetter to accept low quote of \$8619.00 from Northside Security Inc., the motion was seconded by Council Member Polston and carried by unanimous vote.

**Consideration for Fire Department Sergeants Promotions...** Fire Chief Tom Upton presented to the Council information on the breakdown of cost for promotions of three firefighters to the rank of sergeant. The information was taken under advisement from the Council and will be brought back to the next scheduled meeting of the Council.

**Police Department Monthly Report...** Police Chief Mark Palmer presented his monthly report to the Council. Included in the report showed several changes that will be implemented at the police department including changes in the records division which stays open late on Wednesday's and no longer closed during lunch breaks.

**Clarksville Street Department Monthly Report...** Street Commissioner Brad Cummings presented his monthly report to the council. The report showed that the issues the State Board of Accounts addressed in their most recent audit are being corrected, gasoline fuel is now being tracked, a small purchasing policy has been implemented, and a fixed asset policy is being addressed, attendance policy has changed and a new time clock has been installed.

**Approval of Change Order for Lincoln Heights Drainage Project from Estes Excavating...** Director of Engineering/Stormwater Tom Clevidence presented change order from Estes Excavating for the Lincoln Heights Drainage Project in the amount of \$800.00 for unforeseen piping. A motion was made by Council Member Popp to approve the change order from Estes Excavating in the amount of \$800.00, seconded by Council Member Hauber and carried by unanimous vote.

**Miscellaneous Comments...** Administrative Assistant Patricia Frasier reminded all council members and department heads to provide to the clerk-treasurer's office any and all information and copies that will be discussed at future council meetings. Ms. Fraser invited the council members, department heads and anyone from the public to the annual Sister Cities pub-night which will be held on Monday February 20, 2012 and announced that the second council meeting in February has been changed from Monday to Tuesday February 21, 2012. Council President Gilkey expressed his appreciation to the Clarksville Police Department for their recent trip to Clarksville School to meet with the students.

**Approval of Claims...** Accounts payable registers presented for approval consisted of Town current claims in the amount of \$544,568.62, Town pre-approved claims issued 1/3/2012 through 1/17/2012 in the amount of \$495,209.97, Town and Wastewater/Stormwater utility gross payroll issued 1/6/2012 in the amount of \$371,748.43, Wastewater/Stormwater utility pre-approved claims issued 1/4/2012 through 1/12/2012 in the amount of \$215,503.61, Wastewater and Wastewater/Stormwater utility current claims in the amount of \$117,494.80. A motion was made by Council Member Kraft to approve the accounts payable registers presented. The motion was seconded by Council Member Polston and carried by unanimous vote.

**Adjournment...** There being no further business to come before the Council at this time, the meeting was adjourned at 8:30 P.M.

Minutes prepared by the Clerk-Treasurer of  
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council  
on the 6th day of February, 2012.

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Robert P Leuthart, Clerk-Treasurer  
of the Town of Clarksville, IN

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John Gilkey, President,  
Clarksville Town Council