

MINUTES OF A MEETING OF THE CLARKSVILLE TOWN COUNCIL HELD ON JANUARY 3, 2012

A meeting of the Clarksville Town Council was called to order on January 3, 2012 at 7:00 P.M. in the meeting room of the Clarksville Municipal Center Administration Building by Clerk Treasurer, Robert Leuthart, who chaired the meeting.

Council members present: John Gilkey, Paul Kraft, Donald Tetley, Bob Polston, Paul Fetter, Bob Popp and Tim Hauber. Council members absent: None. Also present at the meeting: Fire Chief Tom Upton, Director of Engineering and Stormwater Tom Clevidence, Mike Otto representing the Town's wastewater facility management firm, Town Attorney Rebecca Lockard, Town Judge Mickey Weber, Planning Consultant Sharon Wilson, Parks Superintendent Brian Kaluzny, Building Inspector Ilpo Majuri, Council Administrative Assistant Patricia Fraser, Town Attorney Chris Sturgeon, Clerk-Treasurer Robert Leuthart, Chief Deputy Clerk-Treasurer Sherry Lockard, and Deputy Clerk-Treasurer Anita Elliott-Neeld.

Swearing in of Council Member Bob Polston... Town Judge Mickey Weber swore in Bob Polston as a new Council Member to the Town Council.

Election of Council Officers for One-Year Terms... With Clerk-Treasurer Robert Leuthart conducting the meeting at the request of past council president Gregory Isgrigg during the nomination and election of a council president to serve in 2012, Council Member Paul Fetter nominated John Gilkey for the office of council president for 2012 and the nomination was seconded by Council Member Tim Hauber. There were no other nominations for this office. Council Member Gilkey was elected council president by unanimous vote and resumed the chair.

Council Member Polston nominated Paul Kraft for the office of council vice president for 2012 and the nomination was seconded by Council Member Hauber. There were no other nominations for this office and Council Member Kraft was elected vice president by unanimous vote.

Council Member Kraft nominated Donald Tetley for the office of council secretary for 2012 and the nomination was seconded by Council Member Popp. There were no other nominations for this office and Council Member Tetley was elected secretary by unanimous vote.

Rescind Salary Ordinance 2011-S-07... Town Attorney Chris Sturgeon presented salary ordinance 2011-S-07 that was presented at the last Council meeting of the Council on 12/30/2011. A motion was made by Council Member Popp to resend salary Ordinance 2011-S-07, seconded by Council Member Kraft and carried by unanimous vote.

Adoption of Ordinance 2012-S-01 Fixing the Authorized Number of Employees, Setting the Maximum Base Salaries and Wages, and Specifying Rates for Certain Employee Benefits ... Following the presentation of a proposed ordinance numbered 2012-S-01 fixing the authorized number of employees, setting the maximum base salaries and wages and specifying rates for certain employee benefits for the year 2012, a motion was made by Council member Hauber to consider Ordinance 2012-S-01 for adoption on its first reading at this meeting, seconded by Council Member Fetter and carried by unanimous. A motion was made by Council Member Hauber to adopt Ordinance 2012-S-01, seconded by Council Member Fetter and carried by unanimous vote.

Adoption of Ordinance 2012-S-02 Fixing Compensation for Appointed Members of Boards and Commissions... Following the presentation of a proposed ordinance numbered 2012-S-02 fixing the compensation for appointed members of boards and commission for the year 2012, a motion was made by Council Member Kraft to consider Ordinance 2012-S-02 for adoption on its first reading as this meeting, seconded by Council Member Tetley and carried by unanimous vote. A motion was made by Council Member Kraft to adopt Ordinance 2012-S-02, seconded by Council Member Tetley and carried by unanimous vote.

Appointment of Department Liaisons to One-Year Terms... Council President Gilkey announced his appointments of department liaisons for 2012, appointing Council Member Hauber as Police Department liaison, Council Member Tetley as Fire Department liaison, Council Member Fetter as liaison to the Street Department, Council Member Polston as liaison to the Parks Department, Council Member Kraft as liaison to the Building/Planning Department, Council Member Popp as liaison to the Stormwater Department and Council Member Gilkey as liaison to the Wastewater Department.

Appointment of Department Heads and Assistants to One-Year Term... Council Member Hauber nominated Mark Palmer for the position of Police Chief and David Kirby for the position of Assistant Police Chief for 2012. There were no other nominations for the positions of police chief and assistant police chief. The nominations for police chief and assistant police chief were seconded by Council Member Fetter and the appointments of Mark Palmer and David Kirby to these respective positions were approved by unanimous vote.

Council Member Kraft nominated Tom Upton for the position of Fire Chief for 2012. There were no other nominations for the position of Fire Chief, Council Member Polston seconded the nomination and the appointment was approved by unanimous vote. Council Member Fetter nominated James Hendrick for the position of Assistant Fire Chief for 2012. There were no other nominations for the position of Assistant Fire Chief, Council Member Polston seconded the nomination and the appointment was approved by unanimous vote. Council Member Tetley nominated Doug Olson for the position of Fire Inspector for 2012. There were no other nominations for the position of Fire Inspector, Council Member Kraft seconded the nomination and the appointment was approved by unanimous vote.

Council Member Fetter nominated Bradley Cummings for appointment to the position of Street Commissioner for 2012. There were no other nominations for the position of Street Commissioner, Council Member Kraft seconded the nomination and the appointment was approved by unanimous vote. Council Member Tetley nominated Donald Hansford for appointment to the position of Assistant Street Commissioner for 2012. There were no other nominations for the position of Assistant Street Commissioner. Council Member Kraft seconded the nomination and the appointment was approved by 4 aye votes with Council Members Fetter, Gilkey and Hauber abstaining.

Council Member Kraft nominated Ilpo Majuri for appointment to the position of Building Inspector for the year 2012. There were no other nominations for the position of Building Inspector, Council Member Popp seconded the nomination and the appointment was approved by unanimous vote.

Council Member Kraft nominated Patricia Fraser for appointment to the position of Council Administrative Assistant for the year 2012. There were no other nominations for this position of Administrative Assistant, Council Member Popp seconded the nomination and the appointment was approved by unanimous vote.

Council Member Popp nominated Tom Clevidence for appointment to the position of Engineer & Stormwater Director for the year 2012. There were no other nominations for the position of Engineer and Stormwater Director, Council Member Fetter seconded the nomination and the appointment was approved by unanimous vote.

Council member Kraft nominated Sharon Wilson for appointment to the position of Planning Director for the year 2012. There were no other nominations for the position of Planning Director, Council Member Fetter seconded the nomination and the appointment was approved by unanimous vote.

Council Member Tetley nominated Roberta McLemore for appointment to the position of Financial Administrator for the year 2012. There were no other nominations for the position of Financial Administrator, Council Member Fetter seconded the nomination and the appointment was approved by unanimous vote.

Appointments to Plan Commission... The council having three appointments to the Plan Commission of elected or appointed officials or employees of the Town, Council member

Hauber nominated Council Member Kraft to serve a one-year term on the Plan Commission, Council Member Kraft nominated Council Member Hauber to serve a one-year term on the Plan Commission and Council Member Popp nominated Council Member Tetley to serve a one-year term on the Plan Commission. There were no other nominations for this position, and the appointments were approved by unanimous vote. Council President Gilkey appointed Cary Stemle as a Democrat appointee to a four-year term on the Plan Commission. Council President Gilkey appointed Beth Shockey as a Republican appointee to a four-year term on the Plan Commission.

Appointments to Redevelopment Commission for One-Year Term (Three by Council President, Two by Council)... Council President Gilkey announced his appointments of Council Members Fetter, Popp and Gilkey to the Redevelopment Commission for one-year term of office and Bill Wilson as the Advisory Member. Council Member Kraft nominated Don Tetley to serve a one-year term on the Redevelopment Commission. Council Member Fetter seconded the nomination and the appointment was approved by unanimous vote. Council Member Popp nominated Doug Fisher to serve a one-year term on the Redevelopment Commission. Council Member Polston seconded the nomination and the appointment was approved by unanimous vote.

Appointment of Police, Fire & Safety Commission for Three-Year Term... Council Member Kraft nominated Lester Allen to a three-year term on the Police, Fire & Safety Commission. There were no other nominations for an appointment to the Police, Fire & Safety Commission. The nomination of Lester Allen was seconded by Council Member Popp, and the appointment was approved by unanimous vote.

Appointments to Parks and Recreation Board for Four-Year Term... Council member Polston nominated Ron Lee to a four-year term on the Parks and Recreation Board. There were no other nominations for an appointment to the Parks and Recreations Board. The nomination of Ron Lee was seconded by Council Member Hauber and the appointment was approved by unanimous vote.

Appointments to Historical Preservation Commission for Three-Year Term ... Council President Gilkey announced his appointment of Jane Sarles and Sharon Wilson to the Historical Preservation Commission for a three-year term of office.

Appointments to Interpretive Center Building Commission for One-Year Term... Council President Gilkey announced his appointments of Shirley Bell, Donald Tetley, and Patricia Fraser to the Interpretive Center Building commission for a one-year term of office.

Appointments to Insurance Review Committee for One-Year Term... Council Member Kraft nominated Council Member Hauber to a one-year term to the Town's Insurance Review Committee. Council member Hauber nominated Council Member Kraft to a one-year term to the Town's Insurance Review Committee. The appointments were approved by unanimous vote. Council member Kraft nominated Doug Fisher and Dale Curry to a one-year term on the Town's Insurance Review Committee. The motion was seconded by Council Member Tetley and the appointments were approved by unanimous vote.

Appointment to Tourism Board of Managers for Two-Year Term... Council Member Polston nominated democrat Council Member Popp and republican Tony Singleton for a two-year term on the Tourism Board of Managers. There were no other nominations for this position. The nomination was seconded by Council Member Fetter and the appointments were carried by unanimous vote.

Appointments to River Hills Economic Development Council for One-Year Term... Council President Gilkey announced his appointment Sharon Wilson to a one-year term on the River Hills Economic Development Council.

Appointments of Liaisons to Boards and Commissions for One-Year Terms by Council President... Council President Gilkey named Council Member Polston as his appointment for a one-year term liaison to the Beautification Committee.

Council President Gilkey named Council Member Tetley as his appointment for a one-year term as liaison to the Clarksville Historical Society.

Council President Gilkey named Council Member Hauber as his appointment for a one-year term as liaison of the Thunder Over Louisville Committee.

Council President Gilkey named Council Members Kraft, Hauber and Fetter as his appointment for a one-year term as liaison to the Technical Review Committee.

Appointment to Jeffersonville Flood Control District for One-Year Term... Council President Gilkey named Council Member Kraft as his appointment for a one-year term to the Jeffersonville Flood Control District.

Appointments to Board of Zoning Appeals... Council President Gilkey announced that Lester Allen has resigned from the Board of Zoning Appeals. Council Member Kraft nominated Steve Allen to the Board of Zoning Appeals. There were no other nominations to the Board of Zoning Appeals. The nomination was seconded by Council Member Hauber and the appointment was carried by unanimous vote.

Acceptance of Uniform Conflict of Interest Disclosure Statements... Town Attorney Chris Sturgeon presented a uniform conflict of interest disclosure statement from Council Member John Gilkey for services related to the Tourism Bureau. A motion was made by Council Member Popp to accept the disclosure statement, seconded by Council Member Tetley and carried by unanimous vote. A uniform conflict of interest disclosure statement from Council Member Kraft for vehicle services and maintenance was presented. Council Member Popp made a motion to accept the disclosure statement, seconded by Council Kraft and carried by 6 ayes with Council Member Tetley abstaining. A uniform of interest disclosure statement from Council Member Tetley for vehicle services and maintenance was presented. Council Member Hauber made a motion to accept the disclosure statement, seconded by Council Member Fetter and carried by 6 aye votes with Council Member Tetley abstaining. A uniform of conflict of interest disclosure statement from Clerk-Treasurer Robert Leuthart for printing material was presented. Council Member Kraft made a motion to accept the disclosure statement, seconded by Council Member Popp and carried by unanimous vote. A uniform conflict of interest disclosure statement from Chief Deputy Clerk-Treasurer Sherry Lockard for vehicle repairs was presented. Council Member Kraft made a motion to accept the disclosure statement, seconded by Council Member Popp and carried by unanimous vote.

Acceptance of Contract with Attorney Christopher Sturgeon for Legal Services... Following the presentation of a proposed contract between the Town of Clarksville and Christopher Sturgeon for all legal services except for those performed by Attorney Rebecca Lockard for the Town in calendar year 2012 in the amount of \$150.00 per hour, a motion was made by Council Member Kraft to accept Attorney Christopher Sturgeon's contract for 2012. The motion was seconded by Council Member Tetley and carried by unanimous vote.

Acceptance of Contract with Attorney Rebecca Lockard for Legal Services... Following the presentation of a proposed contract between the Town of Clarksville and Rebecca Lockard for professional legal services during 2012 dealing with, Planning Commission, Board of Zoning Appeals, Stormwater and Wastewater Departments, Ordinance Violations and minor litigation in the amount of \$150.00 per hour, a motion was made by Council Member Kraft to accept Attorney Rebecca Lockard's contract for 2012. The motion was seconded by Council Member Tetley and carried by unanimous vote.

Adoption of Resolution 2012-R-01 Regarding Procedures for Public Comment... Following the presentation by Town Attorney Chris Sturgeon of a proposed resolution numbered 2012-R-01 regarding procedures for public comment, a motion was made by Council Member Fetter to approve the passage of Resolution 2012-R-01. The motion was seconded by Council Member Hauber and carried by unanimous vote.

Swearing in Of Police, Fire & Safety Commissioner Lester Allen... Town Judge Mickey Weber swore in Lester Allen to the Police, Fire and Safety Commission.

Approval of Claims... Accounts payable registers presented for approval consisted of Town current claims in the amount of \$706,936.57, Town pre-approved claims issued 12/20/2011 through 1/3/2012 in the amount of \$1,397,239.43, Town and Wastewater/Stormwater utility gross payroll issued 12/30 in the amount of \$276,249.62, Wastewater/Stormwater utility pre-approved claims issued 12/19/2011 through 12/29/11 in the amount of \$56,685.69, Wastewater and Wastewater/Stormwater utility current claims in the amount of \$202,810.74. A motion was made by Council Member Kraft to approve the accounts payable registers presented. The motion was seconded by Council Member Hauber and carried by unanimous vote.

Adjournment... There being no further business to come before the Council at this time, on a motion made by Council Member Kraft, seconded by Council Member Hauber, and carried by unanimous vote, the January 3, 2012 meeting of the Clarksville Town Council as adjourned at 7:35 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
on the 17th day of January, 2012.

Robert P Leuthart, Clerk-Treasurer
of the Town of Clarksville, IN

John Gilkey, President,
Clarksville Town Council