

**MINUTES OF A MEETING OF
THE CLARKSVILLE TOWN COUNCIL
HELD ON OCTOBER 17, 2011**

A meeting of the Clarksville Town Council was called to order on October 17, 2011 at 7:00 P.M. in the meeting room of the Clarksville Municipal Center Administration Building by Council President Gregory Isgrigg, who chaired the meeting.

Council members present: Gregory Isgrigg, Paul Kraft, Raymond Richert, Don Tetley, David Fisher, Vicky Appleby and Bob Popp Council members absent: None. Also present at the meeting: Assistant Fire Chief James Hendricks, Police Chief Dwight Ingle, Director of Engineering and Stormwater Tom Clevidence, Mike Otto representing the Town's wastewater facility management firm, Redevelopment Director Richard Dickman, Town Attorney Rebecca Lockard, Project Coordinator Brittany Montgomery, Planning Consultant Sharon Wilson, Parks Superintendent Brian Kaluzny, Building Inspector Ilpo Majuri, Town Attorney Chris Sturgeon, Administrative Assistant Patricia Fraser, Clerk-Treasurer Gary Hall and Deputy Clerk Treasurer Anita Elliott-Neeld

Approval of Minutes... A motion was made by Council Member Kraft to approve the minutes of a regular meeting of the council held on October 3, 2011, seconded by Council Member Appleby and carried by 6 aye votes with Council Member Richert abstaining. A motion was made by Council Member Fisher to approve the minutes of a work session held on October 3, 2011, seconded by Council Member Tetley and carried by 5 aye votes with Council Member Richert and Appleby abstaining.

Announcement...Council President Isgrigg announced that October is breast cancer awareness month and reminded everyone of the 5-k fundraiser walk held at Waterfront Park in Louisville is October 23rd at 1:00.

Introduction...Council President Isgrigg introduced representatives from the new Crickett Communication Store which is opening up November 15, 2011.

Proposal of Marketing Event from Shannon Kopf... Ms. Shannon Kopf came before the Council with a proposal to create an event that will promote Clarksville restaurants and other businesses. Ms. Kopf explained that she had previously met with some town representatives expressing their concerns with the decrease in sales at local businesses. The proposal consisted of the event being called Clarksville Festival of Flavors. The proposal includes planning, preparing, coordination and marketing of the event which would include logo design, meetings, advertisement, creating, printing and mailing of letters to vendors at a cost not to exceed \$10,000.00 which would come from a promotional budgeted account. Following discussion a motion was made by Council Member Fisher to accept the proposal for the marketing event in the amount not to exceed \$10,000.00 from Shannon Kopf. The motion was seconded by Council Member Appleby and carried by 6 aye votes with Council Member Popp abstaining.

Acceptance of Agreement with Hart's Surveying & Engineering, LLC for the Wastewater Treatment Plant Lift/Pump Stations... Project Coordinator Brittany Montgomery presented to the council a proposed agreement from Hart's Surveying and Engineering, LLC to provide and conduct 10 retracement surveys for lift/pump stations that have been designated by the Clarksville Wastewater Treatment Department in the amount of \$13,500.00. A motion was made by Council Member Kraft to accept the proposed agreement with Hart's Surveying & Engineering, LLC in the amount of \$13,500.00. The motion was seconded by Council Member Appleby and carried by unanimous vote.

Acceptance of Agreement with Redwing Ecological Services, Inc. for the Wastewater Treatment Plant Expansion Project...Project Coordinator Brittany Montgomery presented before the council a proposed agreement from Redwing Ecological Services for water/wetland consulting services for the Wastewater Treatment Plant expansion project in the amount of \$4400.00. Ms. Montgomery explained that this agreement basically allows the assistance with preliminary site development and permit planning for federal requirements. A motion was made by Council Member Fisher to accept the proposed agreement with Redwing Ecological Services, Inc. in the amount of \$4400.00. The motion was seconded by Council Member Richert and carried by unanimous vote.

Acceptance of Agreement with Redwing Ecological Services, Inc. for the Wastewater Treatment Plant Effluent Line Replacement... Project Coordinator Brittany Montgomery presented before the Council a proposed agreement from Redwing Ecological Services for water/wetland consulting services for the Wastewater Treatment Plant Effluent Line Replacement in the amount of \$27,300.00. Ms. Montgomery explained that this agreement is to determine the location of the effluent line replacement and to assist with obtaining required regulatory approvals for implementation of the project. A motion was made by Council Member Kraft to accept the proposed agreement with Redwing Ecological Services, LLC in the amount of \$27,300.00. The motion was seconded by Council Member Fisher and carried by unanimous vote.

Approval to Send out Request for Qualifications (RFQ's) for Engineering Design and Value Engineering for the Wastewater Treatment Plant Expansion Project... Council President Isgrigg asked for approval from the Council to send out RFQ's for the engineering design and value engineering for the Wastewater Treatment Plant Expansion Project. A motion to approve the RFQ's was made by Council Member Tetley, seconded by Council Member Appleby and carried by unanimous vote.

Adoption of Transfer Ordinance 2011-BUD-13... Town Attorney Chris Sturgeon presented a proposed Ordinance numbered 2011-BUD-13 transferring funded appropriations from one major budget classification to another major budget classification. A motion was made by Council Member Kraft to consider the proposed ordinance for adoption on its first reading at this meeting. The motion was seconded by Council Member Appleby and carried by unanimous vote. A motion was made by Council Member Kraft that Ordinance 2011-BUD-13 be adopted. The motion was seconded by Council Member Appleby and carried by unanimous vote.

Acceptance of Agreement with Gohman Asphalt & Construction, Inc. for Street Repair and Paving... Town Attorney Chris Sturgeon presented to the Council a proposed agreement with Gohman Asphalt and Construction, Inc. for street repair and paving in the amount not to exceed \$260,407.25. The streets include the entire street or a portion of Riverside Drive, Irving Drive, Blackiston Mill Road, Marlowe Drive, Lowell Court, Dovir Woods Drive, Triangle Drive and Bowling Avenue which could be the entire street or a certain portion of the street. Attorney Sturgeon explained that Gohman was awarded low bid on the street repair and paving during the request for bid process in August. A motion to accept the agreement with Gohman Asphalt & Construction, Inc. in the amount not to exceed \$260,407.25 was made by Council Member Kraft, seconded by Council Member Appleby and carried by unanimous vote.

Approval of Change Order Number One from Gohman Asphalt & Construction for Triangle Drive Street Repair and Paving... Harold Hard representing Hart's Engineering brought before the Council change order number one for the Triangle Drive street repair and paving in the amount of \$2290.80. Mr. Hart explained that the items in the change order for the Triangle Drive paving were not included in the original bid process. A motion was made by Council Member Kraft to approve change order number one with Gohman Asphalt & Construction, Inc. in the amount of \$2290.80. The motion was seconded by Council Member Appleby and carried by unanimous vote.

Approval of Funding Agreement with GHK Truss LLC for Promoting Local Economic Development... Town Attorney Rebecca Lockard presented a funding agreement in the amount of \$200,000.00 with GHK Truss LLC. Attorney Lockard explained that the Town received funding from a Taxable Economic Development Income Tax Bond and Bond Anticipation Notes (BANS) through Economic Development Income Tax funding (EDIT) which can be used to promote local economic development, redevelopment and community development projects increasing the opportunities for local employment within the Town of Clarksville. This agreement is a forgivable loan to GHK Truss LLC in the amount of \$200,000.00 and if GHK moves, closes or is no longer conducting business in the Town then GHK would be responsible for repayment up to but no longer than 5 years. Council Member Popp suggested that the Town check into some sort of insurance policy towards lending money and Attorney Lockard is to check into. Following discussion, a motion to approve the funding agreement with GHK Truss LLC in the amount of \$200,000.00 was made by Council Member Richert, seconded by Council Member Tetley and carried by unanimous vote.

Approval of Funding Agreement with Talon Logistics for Promoting Local Economic Development... Town Attorney Rebecca Lockard presented a funding agreement in the amount of \$200,000.00 with Talon Logistics. Attorney Lockard explained that the Town received funding from a Taxable Economic Development Income Tax Bond and Bond

Anticipation Notes (BANS) through Economic Development Income Tax funding (EDIT) which can be used to promote local economic development, redevelopment and community development projects increasing the opportunities for local employment within the Town of Clarksville. This agreement is a forgivable loan to Talon Logistics in the amount of \$200,000.00 and if Talon Logistics moves, closes or is no longer conducting business in the Town then Talon Logistics would be responsible for repayment up to, but no longer than 5 years. Council Member Popp suggested that the Town check into some sort of insurance policy towards lending money and Attorney Lockard is to check into. Following discussion, a motion to approve the funding agreement with Talon Logistics in the amount of \$200,000.00 was made by Council Member Richert, seconded by Council Member Tetley and carried by unanimous vote.

Approval for Transfer of Funds from Wastewater to Stormwater... Clerk-Treasurer Gary Hall presented information obtained from a study performed by Umbaugh and Associates relating to the start-up cost associated with the Stormwater Department and using funds borrowed from the Wastewater Department. After completion of the study it was determined that the Wastewater Department transfer \$108,219.46 back into the Stormwater Department to balance the two departments. A motion was made by Council Member Fisher to approve the transfer of \$108,219.46 from the Stormwater Department to the Wastewater Department, seconded by Council Member Richert and carried by unanimous vote.

Approval of State of Indiana Community Development Block Grant Program (CDBG)... Project Coordinator Brittany Montgomery presented to the Council a community development block grant from the state of Indiana in the amount of \$50,000.00 for the development of a revitalization plan to be used on Eastern Blvd. Ms. Montgomery explained that this grant had previously been approved through the Redevelopment Commission for the match amount of \$100,000.00 for the revitalization of Eastern Blvd. A motion to approve the community development block grant was made by Council Member Kraft, seconded by Council Member Popp and carried by unanimous vote.

Approval of Quote from Phoenix Express Equipment Company... Mike Otto representing The Clarksville Wastewater Treatment Facility brought before the council a proposed quote in the amount of \$71,869.32 for parts and service to rebuild (1) Phoenix Model 1.25 belt filter press. A motion to accept the quote in the amount of \$71,869.32 was made by Council Member Popp, seconded by Council Member Kraft and carried by unanimous vote.

Department Reports... Administrative Assistant Patricia Fraser announced that 15 French students will be arriving in Clarksville as part of our sister city relationship with France and that on October 29th from 9 until 2 is Market Day at the municipal center.

Approval of Claims... Accounts payable registers presented for approval consisted of Town current claims in the amount of \$563,490.97, Town pre-approved claims issued 10/4/2011 through 10/17/2011 in the amount of \$1,035,728.28, Town and Wastewater/Stormwater utility gross payroll issued 10/7/2011 in the amount of \$346,094.49, Wastewater/Stormwater utility pre-approved claims issued 10/4/2011 through 10/12/2011 in the amount of \$21,155.40, and Wastewater/Stormwater utility current claims in the amount of \$14,213.10. A motion was made by Council Member Kraft to approve the accounts payable registers presented. The motion was seconded by Council Member Fisher and carried by unanimous vote.

Adjournment... There being no further business to come before the Council at this time, on a motion made by Council member Kraft, seconded by Council member Fisher, and carried by unanimous vote, the October 17th, 2011 meeting of the Clarksville Town Council was adjourned at 7:49 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
of The Town of Clarksville on the 7th day of
November, 2011

Gary P. Hall, Clerk-Treasurer

Gregory Isgrigg, President,
Clarksville Town Council