

MINUTES OF A MEETING OF
THE CLARKSVILLE TOWN COUNCIL
HELD ON JULY 18, 2011
Copy to council 7/29/11 for 8/1 meeting

A meeting of the Clarksville Town Council was called to order on July 18th, 2011 at 7:00 P.M. in the meeting room of the Clarksville Municipal Center Administration Building by Council President Gregory Isgrigg, who chaired the meeting.

Council members present: Gregory Isgrigg, Bob Popp, Paul Kraft, Don Tetley and David Fisher. Council members absent: Vicky Appleby and Raymond Richert. Also present at the meeting: Fire Chief Tom Upton, Police Chief Dwight Ingle, Street Commissioner Donald Hansford, Director of Engineering and Stormwater Tom Clevidence, Mike Otto representing the Town's wastewater facility management firm, Planning Consultant Sharon Wilson, Town Attorney Rebecca Lockard, Parks Superintendent Brian Kaluzny, Building Inspector Ilpo Majuri, Administrative Assistant Patricia Fraser, Town Attorney Chris Sturgeon, Clerk-Treasurer Gary Hall and Deputy Clerk Treasurer Anita Elliott-Neeld

Approval of Minutes... A motion was made by Council Member Fisher to approve the minutes of a regular meeting of the council held on July 5, 2011, seconded by Council Member Kraft and carried by unanimous vote. A motion was made by Council Member Fisher to approve the minutes of a work session held on July 5th 2011, seconded by Council Member Kraft and carried by unanimous vote.

Acceptance of Agreement with Occupational Health Solutions for Health Risk Assessment and Wellness Program... Dana Cooper representing Maverick Insurance and Insurance Clerk Naomi Polston presented to the council an agreement from Occupational Health Solutions providing health risk assessment and wellness services to all Town employees. Ms Cooper explained that if employees participate in the wellness program it would help lower future insurance premiums. The cost of the program is \$80.00 per employee and the Town currently has an estimated 190 eligible employees who could participate. The program includes veinipuncture and biometrics testing on site. A favorable recommendation was made by the Insurance Committee. A motion was made by Council Member Tetley to accept the agreement with Occupational Health Solutions, seconded by Council Member Kraft and carried by unanimous vote.

Introduction of Proposed Contract from Universal Valuations, Inc. for Appraisal Services to Town Buildings and Personal Property... Edward Culpepper Cooper representing Maverick Insurance presented to the Council a proposed contract from Universal Valuations, Inc. for appraisal services to Town buildings and personal property. Mr. Cooper explained a favorable recommendation came from the Insurance Committee with a couple of changes being made in the language of the contract. The contract will allow Universal Valuations, Inc to appraise personal property and town building to use for assistance with insurance placement cost for the future. Town Attorney Chris Sturgeon reported that the contract needs to incorporate the new legislative requirements that the state statues now requires. Following further discussion, it was determined that Attorney Sturgeon needed to review the contract in more detail. A motion was made by Council Member Fisher to table this matter until language in the contract is changed. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Acceptance of Agreement with HDR Engineering Inc for Wastewater Plant Engineering Services... Grant Writer/Project Manager Brittany Montgomery presented to the Council an agreement with HDR Engineering, Inc. for engineering services to the Wastewater Treatment Plant particularly to the affluent lines. Project Manager Montgomery reported that the contract is presented on hourly basis with the attached list showing the hourly rates of the employees. Council Member Popp requested that the list showing the hourly rates needed to have the employee names attached. Following discussion, it was determined that the agreement have employee names attached to the billing rates and also includes the legislative requirement that was passed July 1, 2011 to use the E-Verify program. A motion was made by Council Member Popp to approve the agreement with HDR Engineering for engineering services to the

Wastewater Treatment Plant. The motion was seconded by Council Member Fisher and carried by unanimous vote.

Adoption of Resolution 2011-R-06 Approving Transfer of Surplus 911 Equipment to Muscatatuck Training Center... Town Attorney Chris Sturgeon presented Resolution 2011-R-06 approving the transfer of surplus 911 equipment to Muscatatuck Urban Training Center. Town Attorney Sturgeon explained that the equipment can be used for training purposes and the Clarksville Police department has agreed to donate the equipment. A motion was made by Council Member Fisher to adopt Resolution 2011-R-06 donating the surplus 911 equipment. The motion to adopt was seconded by Council Member Popp and carried by unanimous vote.

Adoption of Resolution 2011-R-07 Amending 92-R-10 Regarding the 1992 Comprehensive Plan to Include the West Riverfront Master Plan... Town Attorney Rebecca Lockard presented Resolution 2011-R-07 amending 92-R-10 regarding the 1992 comprehensive plan to include the West Riverfront Master Plan. Attorney Lockard explained that this matter had been brought to the Plan Commission and a favorable recommendation was approved. A motion was made by Council Member Fisher to adopt Resolution 2011-R-07 amending 92-R-10 to include the West Riverfront Master Plan in the Town's current comprehensive plan. The motion to adopt was seconded by Council Member Kraft and carried by unanimous vote.

Public Hearing on Adoption of Transfer Ordinance 2011-BUD-09... Town Attorney Chris Sturgeon presented a proposed ordinance numbered 2011-BUD-09 transferring appropriated amounts between major categories in funds or departments. A motion was made by Council Member Popp to consider the proposed ordinance for adoption on its first reading at this meeting. The motion was seconded by Council Member Kraft and carried by unanimous vote. A motion was then made by Council Member Popp to adopt Ordinance No. 2011-BUD-09. The motion to adopt was seconded by Council Member Kraft and carried by unanimous vote.

Correction of 2011 Justice Assistance Grant Program Agreement... Town Attorney Chris Sturgeon reported that the 2011 JAG Grant Agreement that was presented at the last meeting of the council showed that the Town's share would be \$10,838.00 and should have been \$10,959.00. A motion was made by Council Member Fisher to accept the corrected 2011 Justice Assistance Grant Agreement correcting the amount of the Town's share to \$10,959.00. The motion was seconded by Council Member Tetley and carried by unanimous vote.

Public Hearing on Ordinance 2011-G-03 Establishing a Parks and Recreation Cumulative Building Fund... Town Attorney Chris Sturgeon announced that a public hearing on establishing a Parks and Recreation Cumulative Building Fund had been advertised for this meeting and called for questions or comments from the public. There being no response from those present at this meeting, Attorney Sturgeon directed the minutes to reflect that there were no questions or input from the public at this hearing. Attorney Sturgeon also asked the council if anyone from the public contacted them prior to this meeting and the council advised that no one had contacted them in reference to the advertised public hearing on establishing a Parks and Recreation Cumulative Building Fund. Attorney Sturgeon reported that the fund will not impose any additional taxes on the citizens of Clarksville but will only result in the redirection of tax funds to the support of park and recreation facilities in the Town. A motion was made by Council member Popp that the proposed ordinance 2011-G-03 approving the parks and recreation cumulative building fund be considered for adoption on its first reading at this meeting. The motion was seconded by Council Member Kraft and carried by unanimous vote. A motion was made by Council Member Popp that ordinance 2011-G-03 be adopted. The motion to adopt was seconded by Council Member Kraft and carried by unanimous vote.

Appointment of Flood Plain Administrator... Administrative Assistant Patricia Fraser reported that the zoning ordinance reflects that the council appoints someone as a Flood Plain Administrator. A motion was made by Council Member Popp to appoint Brittany Montgomery as the Flood Plain Administrator. The motion was seconded by Council Member Tetley and carried by unanimous vote.

Departmental Reports... Wastewater Office Manager Pam Hansford reported to the council that the Billing Office received a check for approximately \$265,000.00 in sewer lien collections for the first half of 2011. Clerk-Treasurer Gary Hall expressed his appreciation to Ms Hansford for receiving more than half of what had been collected in prior years. Attorney Chris Sturgeon announced that the Clerk-Treasurers office has copies of the new rates that have been set for the next three months for the common construction wage scale for public works projects.

Approval of Claims... Accounts payable registers presented for approval consisted of Town current claims in the amount of \$73,459.62, Town pre-approved claims issued 7/6/2011 through 7/18/2011 in the amount of \$509,378.56, Town and Wastewater/Stormwater utility gross payroll issued 7/15/2011 in the amount of \$296,086.35, Wastewater/Stormwater utility pre-approved claims issued 7/5/2011 through 7/14/2011 in the amount of \$42,424.91, and Wastewater and Wastewater/Stormwater utility current claims in the amount of \$30,822.24. A motion was made by Council Member Kraft to approve the accounts payable registers presented. The motion was seconded by Council Member Fisher and carried by unanimous vote.

Adjournment... There being no further business to come before the Council at this time, on a motion made by Council member Fisher, seconded by Council member Kraft, and carried by unanimous vote, the July 18th, 2011 meeting of the Clarksville Town Council was adjourned at 7:57 P.M.

Minutes prepared by the Clerk-Treasurer of
The Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council
on the _____ day of _____,
20____.

Gary P. Hall, Clerk-Treasurer
of the Town of Clarksville, IN

Gregory Isgrigg, President,
Clarksville Town Council