

## MINUTES OF A MEETING OF THE CLARKSVILLE TOWN COUNCIL HELD ON SEPTEMBER 20, 2010

A meeting of the Clarksville Town Council was called to order on September 20, 2010 at 7:00 P.M. in the meeting room of the Clarksville Municipal Center Administration Building by Council President Gregory Isgrigg, who chaired the meeting.

Council members present: Gregory Isgrigg, Paul Kraft, Vicki Appleby, Raymond Richert, David Fisher and Bob Popp. Council members absent: Donald Tetley. Also present at the meeting: Interim Fire Chief Thomas Upton, Police Chief Dwight Ingle, Street Commissioner Donnie Hansford, Director of Engineering & Stormwater Tom Clevidence, Mike Otto representing the Town's wastewater treatment facility management firm, Grant Writer Brittany Montgomery, Town Attorney Rebecca Lockard, Redevelopment Director Richard Dickman, Planning Consultant Sharon Wilson, Parks Superintendent Brian Kaluzny, Building Inspector Jeff Spainhour, Administrative Assistant Patricia Fraser, Town Attorney Chris Sturgeon, Clerk-Treasurer Gary Hall, and Deputy Clerk-Treasurer Anita Elliott/Neeld.

**Approval of Minutes...** A motion was made by Council Member Kraft to approve the minutes of an executive session of the council held on August 26, 2010. The motion was seconded by Council Member Fisher and carried by unanimous vote. A motion was made by Council Member Fisher to approve the minutes of a special meeting of the council held on August 26, 2010. The motion was seconded by Council Member Appleby and carried by unanimous vote. A motion was made by Council Member Kraft to approve the minutes of a regular meeting of the council held on September 7, 2010. The motion was seconded by Council Member Richert and carried by unanimous vote.

**Public Hearing and Adoption of Additional Appropriation Ordinance 2010-BUD-07...** Town Attorney Chris Sturgeon announced that a public hearing had been advertised to be held at this meeting regarding proposed additional appropriations in the Town's Energy Efficiency & Conversation Block Grant Fund and Port Security Grant Fund and called for questions or comments from those present. There being no questions posed or comments offered by the public or the Town Council members present at this meeting, a motion was made by Council Member Kraft to consider the adoption of the proposed additional appropriation ordinance numbered 2010-BUD-07 on its first reading at this meeting. The motion was seconded by Council Member Appleby and carried by unanimous vote. A motion was made by Council Member Kraft to adopt Ordinance 2010-BUD-07 authorizing additional appropriations in the Grant Funds. The motion was seconded by Council Member Appleby and carried by unanimous vote.

**Adoption of Transfer Ordinance 2010-BUD-08...** Town Attorney Chris Sturgeon presented a proposed transfer ordinance numbered 2010-BUD-08; a motion was made by Council Member Kraft that the proposed ordinance be considered for adoption on its first reading at this meeting. The motion was seconded by Council Member Appleby and carried by unanimous vote. A motion was made by Council Member Kraft to adopt Ordinance 2010-BUD-08. The motion was seconded by Council Member Appleby and carried by unanimous vote.

**Report on Possibility of Property Annexation in Four Areas in Silver Creek Township.** Planning Consultant Sharon Wilson came before the council with information concerning the sewer-hook up request from CVS Pharmacy for a new location at US311 @ County Line Road. Planning Consultant Wilson reported that there are four areas in the Silver Creek Township that are potential for development and are not located in the Town's boundaries. She explained that developers want access to the Town's wastewater system but the Town has no method of approving development or seeing development standards in the area. Annexation should be considered but until then, the Town should have a recordable development agreement, commitments or conditions of requirements for access to Clarksville infrastructure. Following further discussion, Town Attorney Chris Sturgeon is to prepare a recordable agreement for the Town's requirements and have it ready before the next scheduled meeting of the council on October 4, 2010. Mr. and Mrs. Brummit, owner of above mentioned property and CVS representatives expressed that they would be willing to sign a recordable

agreement once it was prepared. A motion was made by Council Member Popp to have the recordable agreement ready for approval at the next meeting of the council. The motion was seconded by Council Member Kraft and carried by unanimous vote.

**Appointment to Ohio River Greenway Commission...** Council Member Paul Kraft made a motion to nominate James McCoskey to the Ohio River Greenway Commission. The motion was seconded by Council Member Appleby and carried by unanimous vote.

**Citizens Comments...** Ms. Rosalee Lapping came before the Council expressing her appreciation for all the help from the council and town employees during the Eastern Blvd Dedication that the Clarksville Main Street Association had last Saturday.

Tom DeArk came before the council expressing his thanks to the wellness committee for their efforts in making the Town Hall a smoke free building.

**Approval of Addendum to Agreement between Town of Clarksville and The Clarksville Professional Firefighters' Union Local 2594...** Town Attorney Chris Sturgeon presented an addendum agreement between The Town of Clarksville and the Clarksville Firefighters' Union 2594, regarding the use of leave time. A motion was made by Council Member Popp to accept the addendum to the agreement with The Clarksville Firefighters' Union 2594. The motion was seconded by Council Member Kraft and carried by unanimous vote.

**Approval of Purchase of Surplus Property From Clarksville Police Department...** Town Attorney Chris Sturgeon presented a proposal from Clerk-Treasurer Gary Hall for the purchase of a polygraph subject chair from the Clarksville Police Department in the amount of \$100.00. Attorney Sturgeon explained that this matter had been brought before the Council at the September 7, 2010 meeting and no one from the public came to the council with another offer. A motion was made by Council Member Kraft to accept Clerk-Treasurer Gary Hall's offer of \$100.00 for the purchase of a polygraph subject chair. The motion was seconded by Council Member Fisher and carried by unanimous vote.

**Acceptance of Uniform Conflict of Interest Disclosure Statement from Wastewater Office Supervisor Pam Hansford...** Town Attorney Chris Sturgeon presented as public record the conflict of interest disclosure statement from Wastewater Billing Office Supervisor Pam Hansford regarding home health care claims needed by the Town of Clarksville. A motion was made by Council Member Fisher to accept the disclosure statement presented. The motion was seconded by Council Member Appleby and carried by unanimous vote.

**Approval to Accept Contract with Information Systems for Integrated Development for Integrating Software with Franklins Software...** Town Attorney Rebecca Lockard came before the council with quotes on upgrading computer software in the Planning Development Department. Following discussion, a motion was made by Council Member Appleby to accept the contract presented from Information Systems for Integrated Development (ISID) to upgrade the GIS system and the Franklin computer software together. The motion was seconded by Council Member Kraft and carried by unanimous vote.

**Approval of Agreement for Contract Operations of the Clarksville Wastewater System with American Water Operations and Maintenance, Inc...** Town Attorney Rebecca Lockard presented to the Council a final agreement for service contract for the operation and maintenance of the Clarksville Wastewater Plant and Collection System from American Water Operations and Maintenance, Inc. A motion was made by Council Member Kraft to accept the agreement with American Water Operations and Maintenance, Inc. for the operation of the Clarksville Wastewater Plant and Collection Systems. The motion was seconded by Council Member Richert and carried by unanimous vote.

**Departmental Reports...** Police Chief Ingle reported to the council on his concerns with the current 911 service. Mike Otto representing American Water Operations and Maintenance expressed his thanks for the extended contract of the plant operations. Planning Consultant Sharon Wilson extended her appreciation to the staff in the Planning and Development Department. Building Inspector Jeff Spainhour thanked everyone involved in the Eastern Blvd. ribbon cutting ceremony.

**Council Comments**...Council Member Fisher agreed with Chief Ingle and expressed that the study that was done on the 911 service is incorrect and should be reviewed. Council Member Fisher also expressed that the Eastern Blvd ceremony was a great success. Council Member Popp recognized Mel and Molly Johnson and Cathy Wacker of the Parks Department. Council Member Popp expressed to department heads the need to report to the HR department on employees who are retiring from the Town and also thanked everyone involved in the documentary of the Colgate Prison.

**Approval of Claims**... Accounts payable registers presented for approval consisted of Town pre-approved claims issued 9/8/2010 through 9/20/2010 in the amount of \$501,072.69, Town current claims in the amount of \$87,850.99, Town and Wastewater/Stormwater utility gross payroll issued 9/10/2010 in the amount of \$352,398.80, Wastewater/Stormwater utility pre-approved claims issued 9/7/2010 through 9/16/2010 in the amount of \$36,176.45, and Wastewater/Stormwater utility current claims in the amount of \$184,506.33. A motion was made by Council Member Fisher to approve the accounts payable registers presented. The motion was seconded by Council Member Popp and carried by unanimous vote.

**Adjournment**... There being no further business to come before the Council at this time, on a motion made by Council Member Fisher, seconded by Council Member Popp and carried by unanimous vote, the September 20, 2010 meeting of the Clarksville Town Council was adjourned at 8:12 P..M.

Minutes prepared by the Clerk-Treasurer of the Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Gary P. Hall, Clerk-Treasurer  
of the Town of Clarksville, IN

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Gregory Isgrigg, President,  
Clarksville Town Council