

MINUTES OF A MEETING OF THE CLARKSVILLE TOWN COUNCIL HELD ON SEPTEMBER 7, 2010

A meeting of the Clarksville Town Council was called to order on September 7, 2010 at 7:00 P.M. in the meeting room of the Clarksville Municipal Center Administration Building by Council President Gregory Isgrigg, who chaired the meeting.

Council members present: Gregory Isgrigg, Paul Kraft, Vicki Appleby, Raymond Richert, David Fisher and Bob Popp. Council members absent: Donald Tetley. Also present at the meeting: Interim Fire Chief Thomas Upton, Police Chief Dwight Ingle, Street Commissioner Donnie Hansford, Director of Engineering & Stormwater Tom Clevidence, Matt Taylor representing the Town's wastewater treatment facility management firm, Grant Writer Brittany Montgomery, Planning Consultant Sharon Wilson, Parks Superintendent Brian Kaluzny, Code Enforcement Officer Jeff Spainhour, Administrative Assistant Patricia Fraser, Town Attorney Chris Sturgeon, Clerk-Treasurer Gary Hall, and Deputy Clerk-Treasurer Anita Elliott/Neeld.

Approval of Minutes... A motion was made by Council Member Kraft to approve the minutes of the regular meeting of the council held on August 16, 2010. The motion was seconded by Council Member Fisher and carried by unanimous vote. A motion was made by Council Member Fisher to approve the minutes of a special meeting of the council held on August 19, 2010. The motion was seconded by Council Member Popp and carried by unanimous vote.

Acceptance of Contract Renewal with Basic Black Media, LLC for Website Hosting... Shannon Kopf of Basic Black Media, LLC presented for consideration a proposed renewal contract between the Town of Clarksville and Basic Black Media for website hosting with no increase in fees except for adding facebook option to the contract for an additional 99.00 a month fee. A motion was made by Council Member Richert to accept the proposed contract with Basic Black Media, LLC for website hosting and adding the facebook option. The motion was seconded by Council Member Appleby and carried by unanimous vote.

Request for Sewer Hook-Up for CVS Pharmacy on the Corner of US Hwy311 @ County Line Road... Mr. Steven Brehob of Smith, Neubecker & Associates Inc. came before the council requesting sewer hook-up for a new proposed CVS Pharmacy located on the corner of US Hwy 311 @ County Line Road. Matthew Taylor representing Clarksville's Wastewater Treatment facility explained that the requested sanitary sewer line hook-up is approximately 1200 feet from the Town's property line and that he did not see a problem with the requested hook-up. Council Member Popp stated that this location is in Clark County but not in Clarksville and asked Mr. Brehob if he would be opposed to annexation. Following discussion, it was determined that Attorney Chris Sturgeon and Planning Consultant Sharon Wilson look into surveying the boundary lines in the area and the possibility of annexation and bring this request back to the next scheduled meeting of the council on September 20, 2010.

Approval for MetLife to Offer Employees Long Term Care Insurance Coverage... Insurance agent of record, Edward Culpepper Cooper came before the council with Mr. George Miller of MetLife Insurance Company with information regarding offering Town employee's long term care insurance coverage. Mr. Cooper explained that offering employees this type of coverage will be made mandatory in 2011 through the national health care bill that was recently passed and that he had recently brought this before the insurance committee and was recommended for approval. A motion was made by Council Member Kraft to approve MetLife to offer employees long term care insurance coverage through payroll deduction. The motion was seconded by Council Member Fisher and carried by unanimous vote.

Approval of Grant Agreement for Rescue Boat and Accessories for Clarksville Fire Department... Grant Writer Brittany Montgomery brought to the council a grant agreement with Department of Homeland Security and the Clarksville Fire Department for a rescue boat, towing trailer and equipment in the amount of \$183,500.00 with a match from the fire

department in the amount of \$45,875.00 being paid from Cum Fire. A motion was made by Council Member Fisher to approve the grant agreement for the purchase of a rescue boat. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Adoption of Transfer Ordinance 2010-BUD-06... Following the presentation of a proposed transfer ordinance numbered 2010-BUD-06, a motion was made by Council Member Kraft that the proposed transfer ordinance be considered for adoption on its first reading at this meeting. The motion was seconded by Council Member Appleby and carried by unanimous vote. A motion was made by Council Member Kraft that transfer Ordinance 2010-BUD-06 be adopted. The motion was seconded by Council Member Appleby and carried by unanimous vote.

Offer to Purchase Surplus Equipment from Police Department... Town Attorney Chris Sturgeon presented a proposal from Clerk-Treasurer Gary Hall for the purchase of surplus property from the Clarksville Police Department. Clerk-Treasurer Gary Hall proposed to purchase a polygraph subject chair in the amount of \$100.00 and would like to take possession of the chair in approximately three days. Attorney Sturgeon explained that the purchase price is less than \$1000.00 and did not need to be advertised and asked if anyone for the public would be interested in purchasing this chair and no one from the public responded. Council Member Popp requested that the possession of the chair should be extended to approximately two weeks instead of the initial three day offer. This matter will be brought back to the next schedule meeting of the Council on September 20, 2010.

Approval of Bad-Debt Write-Offs from Wastewater Billing Office... Attorney Rebecca Lockard presented two wastewater/stormwater charges that need to be written off as bad debt accounts over \$25.00 that are uncollectable. A motion was made by Council Member Fisher to approve the bad debt write offs in the Wastewater Billing Office. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Adoption of Ordinance 2010-G-05 Establishing an Identity Theft Prevention Program... Following the presentation of proposed ordinance numbered 2010-G-05 establishing an identity theft program requiring the creation of certain policies relating to the use of consumer reports, addresses discrepancy and the detection, prevention and mitigation of identity theft and to adopt red flag policies, a motion was made by Council Member Fisher that the proposed ordinance numbered 2010-G-05 be considered for adoption on it first reading at this meeting. The motion was seconded by Council Member Popp and carried by unanimous vote. A motion was made by Council Member Fisher that ordinance 2010-G-05 be adopted. The motion was seconded by Council Member Popp and carried by unanimous vote.

Adoption of Ordinance 2010-Z-03 Changing the Zoning Classification of Property With -In the Town Boundaries With Commitments A proposed ordinance numbered 2010-Z-03 changing the zoning classification of property located on the Southwest side of Highway 60 owned by Unruh Properties, LLC from R-1 and R-2 to B-2 was presented for consideration. Attorney Rebecca Lockard advised that this matter had been brought before the Town's advisory Plan Commission and that the Plan Commission has issued its favorable recommendation with the commitments that the stub will not be developed into this property and the owners will maintain a 16' buffer between the R-1 zone and the B-2 zone. Following the introduction of proposed ordinance 2010-Z-03, a motion was made by Council Member Fisher that the proposed ordinance be considered for adoption on its first reading at this meeting. The motion was seconded by Council Member Kraft and carried by unanimous vote. A motion was made by Council Member Fisher that ordinance 2010-Z-03 be adopted. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Citizen Complaint... Mr. Ed Koch of 6609 Hwy 31 came before the council with concerns on police protection in his neighborhood.

Approval for Storm Water Department to Purchase 2011 Service Truck With Service Body and Crane... Tom Clevidence Director of Engineering and Storm Water came before the council with three quotes to purchase a 2011 service truck with service body and crane for the Storm Water Department with funding to be paid from Storm Water. The quotes came in from Coyle Chevrolet at \$37,983.72, John Jones Chevrolet at \$38,545.26, and Sam Swope Buick-GMC at \$38,214.89. A motion to accept low bid from Coyle Chevrolet in the

amount of \$37,983.72 for a 2011 Chevrolet 3500HD service truck with body and crane was made by Council Member Richert. The motion was seconded by Council Member Appleby and carried by unanimous vote.

Approval for Storm Water Department to Purchase Two ton Heat Pump System for the Storm Water Maintenance Shop... Tom Clevidence Director of Engineering and Stormwater came before the council with four quotes to purchase a new two ton heat pump system for the Storm Water maintenance shop with funding to be paid from Storm Water. The quotes came in from OEI Heating and Air Conditioning at \$3400.00, Coombs heating and Air at \$3500.00, RKR Incorporated at \$3799.00 and Onsite Heating and Air at \$3900.00. A motion to accept low bid from OEI in the amount of \$3400.00 was made by Council Member Fisher. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Approval of Contract with Estes Excavating Marlowe Drive Drainage Project... Harold Hart of Jacobi Toombs and Lanz came before the council with three quotes for the drainage improvement project located at Marlow Drive. The three quotes came in from Estes Excavating Inc at \$17,716.00, TSI Paving at \$21,575.00 and Goodman Construction Inc at \$24,435.00. A motion was made by Council Member Fisher to accept low bid from Estes Excavating in the amount of \$17,716.00. The motion was seconded by Council Member Richert and carried by unanimous vote.

Approval of Flu Shots for Town Employees with Business Health Plus... Administrative Assistant Patricia Fraser reported that Business Health Plus is offering flu shots to Town employees and family at a cost of \$18.00. A motion was made by Council Member Richert to approve \$10.00 per employee for flu shots to be paid from the Towns Insurance Fund. The motion was seconded by Council Member Popp and carried by unanimous vote.

Council Comments... Council Member Kraft questioned why the light on Eastern Blvd @ Maple Court had such a long wait time. Council Member Appleby and Council Member Popp reminded everyone of the Clarksville Historical Society presentation of the Colgate Clock and Prison.

Approval of Claims... Accounts payable registers presented for approval consisted of Town pre-approved claims issued 8/17/2010 through 9/7/2010 in the amount of \$465,218.62, Town current claims in the amount of \$133,369.44, Town and Wastewater/Stormwater utility gross payroll issued in the amount of \$275,259.37, Wastewater/Stormwater utility pre-approved claims issued 8/18/2010 through 9/1/2010 in the amount of \$43,897.86, and Wastewater/Stormwater utility current claims in the amount of \$128,057.29. A motion was made by Council Member Fisher to approve the accounts payable registers presented. The motion was seconded by Council Member Kraft and carried by unanimous vote.

Adjournment... There being no further business to come before the Council at this time, on a motion made by Council Member Fisher, seconded by Council Member Kraft and carried by unanimous vote, the September 7, 2010 meeting of the Clarksville Town Council was adjourned at 8:04 P..M.

Minutes prepared by the Clerk-Treasurer of the Town of Clarksville, Indiana

Minutes approved by the Clarksville Town Council on the ____ day of _____, 20__.

Gary P. Hall, Clerk-Treasurer
of the Town of Clarksville, IN

Gregory Isgrigg, President,
Clarksville Town Council